
The Kennewick Public Facilities District
Regular Meeting
Three Rivers Convention Center
Board Room

April 23, 2026

Minutes

5:00 p.m.

Call to Order

President Calvin Dudney called the Regular meeting to order at 5:01 pm.

Roll Call

Megan Caldwell called the roll.

Present: Calvin Dudney, President; Ron Hue, Secretary; Kim Shugart, Board Member; Renee Brooks, Treasurer.

Present via Phone: Austin Crawford, Board Member
A quorum was established.

Also, present: Corey Pearson, Executive Director; Rob Gierke, General Manager; Michelle Gustafson, Director of Food & Beverage; Joe Potts, Director of Finance.

Ron Hue led the Pledge of Allegiance.

Approval of Agenda

Ron Hue moved to approve the agenda. Kim Shugart seconded the motion. The motion carried unanimously.

Election of Officers

Calvin Dudney was elected President.
Kim Shugart was elected Treasurer.
Ron Hue was elected Secretary.

Consent Agenda

- a) Minutes of March 26, 2026, Regular Board Meeting
- b) Claims roster dated March 2026 for \$787,167.04 (TC)
Warrants:29055-29138 Voids:29133
Claims roster dated March 2026 for \$787,167.04 (Box Office)
Warrants: None Voids: None
- c) Claims roster dated March 2026 for \$202,157.77 (TRCC)
Warrants:27532-27586 Voids:27536, 27537, 27583
- d) Claims roster dated March 2026 for \$142,471.62 (TRCCX)
Warrants:5054-5057 Voids: None
- e) Total March payroll paid out: \$517,571.24

Renee Brooks moved to approve the consent agenda. Ron Hue seconded the motion. The motion carried unanimously

Visitors

Kirsten Finn, Visit Tri-Cities
Mayor Pro-Tem Chuck Torelli, City of Kennewick
Lawrence Barney, Turner & Townsend Heery

New Business

a) March 2026 Financial Reports

Joe Potts reviewed the financial reports for March 2026 for the Three Rivers Convention Center, Toyota Center and Toyota Arena.

Kim Shugart moved to approve the March 2026 Financial Reports. Renee Brooks seconded the motion. The motion carried unanimously.

b) Expansion Update

Lawrence Barney reviewed the Observation Report for the expansion project.

c) Art Committee Update

Kim Shugart shared that the Art committee did have a meeting with Mr. MacDuff and shared that the committee now has more questions to answer before making a recommendation to the board.

d) Visit Tri-Cities Report

Kirsten Finn reviewed the RFP Tracking report and shared that many of the RFPs are related to the successful sales blitz in Olympia.

Kirsten shared that the Visit team is in Vegas at the Sports ETA conference right now with Roni and VenuWorks and the Convention Sales team will be at the NW Event show expecting the largest corporate planners in attendance.

e) SpringHill Suites Report

No Report.

f) Executive Director Report

. Corey Pearson shared that the Hilton shutdown created some issues with clients that needed our attention with the help of Visit Tri Cities. Corey shared that he was able to tour the hotel construction site recently and are working on exhibit call capacities.

The River of Fire contract has been received and is under review.

Benton County PFD has 3 positions up, with only 1 position not seeking reappointment.

Rob Gierke shared that the elevator and HVAC systems are working and summer CIP project lists are under way.

Michelle Gustafson shared her gratitude for fixing the elevator and her CIP project list is also underway.

Board Comments/Discussion

Kim Shugart shared her appreciation for the board's faith in her as Board Treasurer.
Request to tour the expansion at the next board meeting.

Adjournment/Recess

Meeting adjourned at 6:05 pm

The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Megan Caldwell Approved by the Board of Directors