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The Kennewick Public Facilities District  
Regular Meeting  
Three Rivers Convention Center  
Board Room

March 26, 2026

Minutes

5:00 p.m.

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### **Call to Order**

President Calvin Dudney called the Regular meeting to order at 5:01 pm.

### **Roll Call**

Megan Caldwell called the roll.

Present: Calvin Dudney, President; Ron Hue, Secretary; Kim Shugart, Board Member; Renee Brooks, Treasurer.

Absent: Austin Crawford, Board Member

A quorum was established.

Also, present: Rob Gierke, General Manager; Michelle Gustafson, Director of Food & Beverage; Hector Cruz, Visit Tri-Cities.

Ron Hue led the Pledge of Allegiance.

### **Approval of Agenda**

Kim Shugart moved to approve the agenda. Ron Hue seconded the motion. The motion carried unanimously.

### **Consent Agenda**

- a) Minutes of February 26, 2026, Regular Board Meeting
- b) Claims roster dated February 2026 for \$809,417.23 (TC)  
Warrants:28979-29053      Voids: 29036, 29042  
Claims roster dated February 2026 for \$49.39 (Box Office)  
Warrants: None      Voids: None
- c) Claims roster dated February 2026 for \$238,935.88 (TRCC)  
Warrants:27459-27531      Voids:27459, 27482, 27513, 27527
- d) Claims roster dated February 2026 for \$5,474,480.00 (TRCCX)  
Warrants:5051-5053      Voids: None
- e) Total February payroll paid out: \$505,595.24

Renee Brooks moved to approve the consent agenda. Kim Shugart seconded the motion. The motion carried unanimously

### **Visitors**

## **Resolutions**

a) Resolution 130-26:

A Resolution to Approve the Interlocal Agreement between the City of Kennewick, Kennewick Public Facilities District, and the Port of Kennewick to establish the administration, specifications, term, contributions, and relationship of the collaboration permitting the Parties to design and construct Parking Lot E to accommodate overflow parking for the Three Rivers Convention Center and Vista Field's parking demands.

Calvin Dudney reviewed the details of resolution 130-26 with the board.

Ron Hue moved to approve Resolution 130-26 as presented. Kim Shugart seconded the motion. The motion carried unanimously.

## **New Business**

a) February 2026 Financial Reports

Renee Brooks and Kim Shugart reviewed the February 2026 financial reports for the Three Rivers Convention Center, Toyota Center, and Toyota Arena.

Kim Shugart moved to approve the February 2026 Financial Reports. Ron Hue seconded the motion. The motion carried unanimously.

b) Expansion Update

Calvin Dudney reviewed the observation report prepared by Lawrence Barney.

c) Art Committee Update

Kim Shugart shared the Art Committee meeting was rescheduled and we are currently working towards a new date.

d) Visit Tri-Cities Report

Hector Cruz reviewed the RFP tracking report and shared about the successful sales blitz in Olympia.

e) SpringHill Suites Report

No Report.

f) Executive Director Report

Megan Caldwell shared the AWSPFD Save the Date.

Rob Gierke gave an update on current Latin shows and reviewed some upcoming projects for the summer.

## **Board Comments/Discussion**

Kim Shugart shared her appreciation for a great chamber lunch.

## **Adjournment/Recess**

Meeting adjourned at 5:43 pm

*The KPPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Megan Caldwell Approved by the Board of Directors