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The Kennewick Public Facilities District  
Regular Meeting  
Three Rivers Convention Center  
Board Room

January 22, 2026

Minutes

5:00 p.m.

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### **Call to Order**

President, Calvin Dudney called the Regular meeting to order at 5:00 pm.

### **Roll Call**

Megan Caldwell called the roll.

Present: Calvin Dudney, President; Ron Hue, Secretary; Kim Shugart, Board Member;  
Austin Crawford, Board Member

Absent: Renee Brooks, Treasurer

A quorum was established.

Also, present: Corey Pearson, Executive Director; Rob Gierke, General Manager; Sybil Young, Director of Sales; Michelle Gustafson, Director of Food & Beverage; Joe Potts, Director of Finance; Hector Cruz, Visit Tri-Cities; Gabi Lopez, Springhill Suites;

Kim Shugart Led the Pledge of Allegiance.

### **Approval of Agenda**

Ron Hue moved to approve the agenda. Austin Crawford seconded the motion. The motion carried unanimously.

### **Consent Agenda**

- a) Minutes of November 25, 2025, Special Board Meeting
- b) Minutes of December 18, 2025, Special Board Meeting
- c) Claims roster dated December 2025 for \$891,471.11 (TC)  
Warrants:28829-28915      Voids: None  
Claims roster dated December 2025 for \$52.42 (Box Office)  
Warrants: None      Voids: None
- d) Claims roster dated December 2025 for \$3,909,215.53 (TRCC)  
Warrants:27352-27402      Voids:27354  
Claims roster dated December 2025 for \$5,471,166.42 (TRCCX)  
Warrants:5045-5048      Voids: 5047  
Total December payroll paid out: \$474,800.40

Kim Shugart moved to approve the consent agenda. Ron Hue seconded the motion. The motion carried unanimously

## **Visitors**

No Visitors.

## **New Business**

### a) November 2025 Financial Reports

Joe Potts reviewed the financial reports for the Three Rivers Convention Center, Toyota Center and Toyota Arena through November 2025.

Kim Shuart moved to approve the November 2025 Financial Reports. Austin Crawford seconded the motion. The motion carried unanimously.

### b) Expansion Update

Corey Pearson reviewed the observation report from Turner & Townsend Herry through January 16 and shared that December 4 is the target completion date.

### c) Visit Tri-Cities Report

Hector Cruz reviewed the RFP tracking report and shared that Visit Tri Cities will be hosting a customer service and hospitality workshop in February.

### d) SpringHill Suites Report

Gabi Lopez shared that she is back from Post Falls where she was training all new staff at another location. Gabi shared that Ag conventions are trending lower reservations and bar sales.

### e) Executive Director Report

Corey Pearson reviewed campus updates including Winegrower Convention, Toyota Center successful events and WHL meetings in Edmonton.

## **Board Comments/Discussion**

## **Adjournment/Recess**

Meeting adjourned at 6:04 pm

*The KPPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Megan Caldwell Approved by the Board of Directors