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The Kennewick Public Facilities District  
Special Meeting  
Three Rivers Convention Center  
Board Room

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August 21, 2025

Minutes

3:00 p.m.

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### **Call to Order**

President, Calvin Dudney called the Regular meeting to order at 3:00 pm.

### **Roll Call**

Megan Caldwell called the roll.

Present: Calvin Dudney, President; Kim Shugart, Board Member; Austin Crawford, Board Member

Excused: Renee Brooks, Treasurer; Ron Hue, Secretary

A quorum was established.

Also, present: Corey Pearson, Executive Director; Joe Potts, Director of Finance; Rob Gierke, Director of Operations; Sybil Young, Director of Sales; Michelle Gustafson, Food & Beverage Director; Hector Cruz, Visit Tri-Cities.

### **Approval of Agenda**

Kim Shugart moved to approve the agenda. Austin Crawford seconded the motion. The motion carried unanimously.

### **Consent Agenda**

- a) Minutes of July 24, 26, 2025, Board Meeting
- b) Claims roster dated July 2025 for \$314,879.13 (TC)  
Warrants: 28455-28505      Voids: 28463, 28476  
Claims roster dated July 2025 for \$0 (Box Office)  
Warrants: None      Voids: None
- c) Claims roster dated July 2025 for \$154,522.08 (TRCC)  
Warrants: 27070-27105      Voids: 27074, 27097, 27102
- d) Claims roster dated July 2025 for \$1,773,861.12 (TRCCX)  
Warrants: 5023-5026      Voids: None  
Total June payroll paid out: \$289,421.21

Kim Shugart moved to approve the consent agenda. Austin Crawford seconded the motion. The motion carried unanimously

## **Visitors**

Lawrence Barney, Turner & Townsend Heery  
Mayor Pro-Tem Chuck Torelli, City of Kennewick  
Matt Wakins, Pasco PFD President

Mr. Watkins reviewed the Pasco PFD's current water park project with the board.

## **New Business**

### **a) June and July 2025 Financial Reports**

Joe Potts reviewed June and July financial reports reports for the Three Rivers Convention Center, Toyota Center, and Toyota Arena.

Mr. Potts also reported a great turnout for the job fair as well as the timeline for the audit exit interview next week.

Austin Crawford moved to approve the June and July 2025 Financial Reports. Kim Shugart seconded the motion. The motion carried unanimously.

### **b) Expansion Update**

Lawrence Barney shared photo updates with the board of the expansion project and reviewed some of the operational updates with the board. Mr Barney shared that structural steel should be coming in November.

### **c) Visit Tri-Cities Report**

Hector Cruz reveied the RFP tracking report and shared that Visit Tri Cities is gearing up for Iron Man coming up next month.

### **d) SpringHill Suites Report**

No Report.

### **e) Executive Director Report**

Corey Pearson proposed the mainstreet tax program to the board and shared how the program works. This will be for next year and is a reallocation, not a donation.

Mr. Pearson also updated the board on upcoming shows on sale and upcoming travel.

The campus leadership gave updates in various departments on campus.

## **Board Comments/Discussion**

Kim Shugart reported that the are committee met and has appointed Dana Dollarhyde from the City of Kennewick.

Calvin Dudney reviewed the IAVM conference and invited the board to attend the AWSPFD conference in Wenatchee on September 24-25.

## **Adjournment/Recess**

Meeting adjourned at 4:09 pm

*The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Megan Caldwell Approved by the Board of Directors