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The Kennewick Public Facilities District  
Regular Meeting  
Three Rivers Convention Center  
Board Room

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May 22, 2025

Minutes

5:00 p.m.

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### **Call to Order**

President, Calvin Dudney called the special meeting to order at 5:00 pm.

### **Roll Call**

Megan Caldwell called the roll.

Present: Calvin Dudney, President; Ron Hue, Secretary; Renee Brooks, Treasurer

Excused: Kim Shugart, Board Member; Austin Crawford, Board Member

A quorum was established.

Also, present: Corey Pearson, Executive Director; Joe Potts, Director of Finance; Michelle Gustafson, Director of Food and Beverage; Sybil Young, Director of Sales; Hector Cruz, Visit Tri-Cities.

Calvin Dudney led in the Pledge of Allegiance.

### **Approval of Agenda**

Ron Hue moved to approve the agenda. Renee Brooks seconded the motion. The motion carried unanimously.

### **Consent Agenda**

- a) Minutes of March 27, 2025, Board Meeting
- b) Claims roster dated March 2025 for \$773,187.51 (TC)  
Warrants: 28184-28245      Voids: 28240
- c) Claims roster dated March 2025 for \$59.57 (Box Office)  
Warrants: None      Voids: None
- d) Claims roster dated March 2025 for \$104,823.24 (TRCC)  
Warrants: 28696-26922      Voids: None
- e) Total March payroll paid out: \$509,761.29
- f) Minutes of April 17, 2025, Board Meeting
- g) Claims roster dated April 2025 for \$553,258.99 (TC)  
Warrants: 28246-28342      Voids: 28246-28273, 28275, 28281, 28285, 28307, 28334
- h) Claims roster dated April 2025 for \$0 (Box Office)  
Warrants: None      Voids: None
- i) Claims roster dated April 2025 for \$282,930.42 (TRCC)  
Warrants: 26923-26994      Voids: 26925, 26940, 26944, 26949, 26966, 26975, 26990,
- j) Total April payroll paid out: \$329,162.65
- k) Claims roster dated April 2025 for \$4,536,186.12 (TRCCX)  
Warrants: 5000-5011      Voids: 5002-5004

Renee Brooks moved to approve the consent agenda. Ron Hue seconded the motion. The motion carried unanimously

## **Visitors**

City of Kennewick Mayor Pro Tem Chuck Torelli;

## **Resolutions**

- 1) Resolution No. 129-25: A Resolution Amending the Bylaws of the Kennewick Public Facilities District

No action taken due to lack of supermajority present.

## **New Business**

- a) February, March, and April 2025 Financial Reports

Joe Potts reviewed the financial reports for the Three Rivers Convention Center and the Toyota Center and Arena.

Joe Potts reported that the Department of Revenue settlement will affect the financial reports for the remainder of the year.

Ron Hue moved to approve the February, March, and April 2025 Financial Reports.  
Renee Brooks seconded the motion. The motion carried unanimously

- b) Expansion Update

Calvin Dudney shared update on the project status and progress and shared that next month Lawrence Barney will be in attendance month to show photos and updates of the project.

Corey Pearson shared that the hotel Ground Breaking Ceremony happened this week and was successful.

- c) Visit Tri-Cities Report

Hector Cruz shared updates on the RFP tracking report.

Hector shared that Kirsten Finn was promoted to the Director of Convention Sales and we have a Convention Manager position open.

- d) SpringHill Suites Report

No Report.

- e) Executive Director Report

Corey Pearson and the leadership team shared updates from each department on campus.

## **Board Comments/Discussion**

The board shared their thanks for the staffs hard work and appreciation for the great partnership we have with the new hotel.

## **Adjournment/Recess**

Meeting adjourned at 5:46 pm

*The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Megan Caldwell Approved by the Board of Directors