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The Kennewick Public Facilities District  
Regular Meeting  
Three Rivers Convention Center  
Board Room

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March 27, 2025

Minutes

5:00 p.m.

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### **Call to Order**

President, Calvin Dudney called the regular meeting to order at 5:00 pm.

### **Roll Call**

Megan Caldwell called the roll.

Present: Calvin Dudney, President; Renee Brooks, Treasurer; Ron Hue, Secretary

Absent: John Neill, Board Member;

Excused: Austin Crawford, Board Member

A quorum was established.

Also, present: Corey Pearson, Executive Director; Rob Gierke, Director of Operations; Joe Potts, Director of Finance; Michelle Gustafson, Director of Food and Beverage; Hector Cruz, Visit Tri-Cities; Gabi Lopez, Springhill Suites.

Calvin Dudney led in the Pledge of Allegiance.

### **Approval of Agenda**

Ron Hue moved to approve the agenda. Renee Brooks seconded the motion. The motion carried unanimously.

### **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of February 27, 2025, Board Meeting
- b) Claims roster dated February 2025 for \$588,067.61 (TC)  
Warrants: 28050-28183      Voids: 28059, 28060, 28064, 28166, 28169, 28175
- c) Claims roster dated February 2025 for \$47.30 (Box Office)  
Warrants: None      Voids: None
- d) Claims roster dated February 2025 for \$1,404,342.30 (TRCC)  
Warrants: 26786-26895      Voids: 26793, 16794, 26803, 26810, 26818, 26823, 26832-26835, 26841-26843, 26846, 26848, 26865, 26866, 26878, 26879, 26885, 26887, 26891
- e) Total February payroll paid out: \$454,966.25

Renee Brooks moved to approve the consent agenda. Ron Hue seconded the motion. The motion carried unanimously.

## **Visitors**

City of Kennewick Mayor Pro-Tem Chuck Torelli

Kim Shugart

## **Resolutions**

- a) Resolution No. 129-25: A Resolution Amending the Bylaws of the Kennewick Public Facilities District

Super majority not present. The item was tabled for the April Meeting.

## **New Business**

- a) January and February 2025 Financial Reports

Joe Potts shares that there are some issues with reporting on the February financials and need additional time to work those out. Tonight we will only review January 2025 financials.

Joe Potts reviewed January 2025 Financials for Three Rivers Convention Center, Toyota Center and Toyota Arena.

Renee Brooks moved to approve the January 2025 Financial Reports. Ron Hue seconded the motion. The motion carried unanimously.

- b) Expansion Update

Calvin gave thanks to the City of Kennewick as well as TRCC staff for a successful groundbreaking ceremony.  
We had a bond closing call on Wednesday.

- c) Visit Tri-Cities Report

Hector Cruz reviews the RFP tracking report and shares that the team is traveling to multiple conferences to gain additional leads.

d) SpringHill Suites Report

Gabi Lopez shares that Bill Lawson was in the building this week and expressed interest in expanding the hotel.

The Springhill was sold out for 3 nights last week.

e) Executive Director Report

Corey Pearson gives thanks to staff on the groundbreaking ceremony.

The Ams have play off games scheduled for next week.

Rob Gierke shares that we are still working on the TC HVAC project and we are starting a list for summer project.

## **Board Comments/Discussion**

Calvin and Renee are not available for the regular April meeting date. April meeting will be rescheduled April 17<sup>th</sup> at 4 PM in the TRCC Board Room.

## **Adjournment/Recess**

Meeting adjourned at 5:34 pm

*The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Megan Caldwell Approved by the Board of Directors