
The Kennewick Public Facilities District
Regular Meeting
Three Rivers Convention Center
Board Room

February 27, 2025

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the regular meeting to order at 5:03 pm.

Roll Call

Megan Caldwell called the roll.

Present: Calvin Dudney, President; Austin Crawford, Board Member; Renee Brooks, Treasurer; Ron Hue, Secretary

Absent: John Neill, Board Member

A quorum was established.

Also, present: Corey Pearson, Executive Director; Rob Gierke, Director of Operations; Joe Potts, Director of Finance; Michelle Gustafson, Director of Food and Beverage; Kevin Lewis, Visit Tri-Cities.

Kevin Lewis led in the Pledge of Allegiance.

Approval of Agenda

Renee Brooks moved to approve the agenda. Ron Hue seconded the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of January 23, 2025, Board Meeting
- b) Claims roster dated January 2025 for \$424,977.47 (TC)
Warrants:27981-28049 Voids:None
- c) Claims roster dated January 2025 for \$80.97 (Box Office)
Warrants: None Voids: None
- d) Claims roster dated January 2025 for \$615,364.20 (TRCC)
Warrants:26750-26785 Voids: 26754, 26757, 26759
- e) Total January payroll paid out: \$454,966.25

Ron Hue moved to approve the consent agenda. Austin Crawford seconded the motion. The motion carried unanimously.

Visitors

Russel Del Guesso, John Albert, Brent Sweet, Nick Craw, Jason Davison: Tri-City Adult Hockey Club.

Members of the Tri City Adult Hockey Club addressed the board regarding renting ice at the Toyota Arena and/or the Toyota Center.

Mayor Pro Tem Chuck Torelli, City of Kennewick

Resolutions

- a) Resolution No. 127-25: RESOLUTION ESTABLISHING POLICY FOR PLACEMENT AND SIGNING AUTHORITY AND PROCEDURE OF KPF D RESERVE FUNDS

Calvin Dudney and Joe Potts review resolution 127-25 stating that this will allow signing authority and create a procedure for KPF D reserve funds.

Austin Crawford moved to approve Resolution 127-25. Ron Hue seconded the motion. The motion carried unanimously.

- b) Resolution No. 128-25: RESOLUTION AUTHORIZING INVESTMENT OF KENNEWICK PUBLIC FACILITIES DISTRICT MONIES IN THE LOCAL GOVERNMENT INVESTMENT POOL

Joe Potts reviewed resolution 128-25 that will allow for the investment of KPF D reserve funds.

Renee Brooks moved to approve Resolution 128-25. Austin Crawford seconded the motion. The motion carried unanimously.

New Business

- a) Signature Authority to Calvin Dudney and/or Ron Hue for Contracts or Change Orders Related to the Expansion Project

Calvin Dudney and Corey Pearson report that this motion will allow further clarification to previous contract signatory authorization and grant authority for Calvin and Ron to sign contracts and change orders related to the expansion project.

Austin Crawford moved to grant signatory authority to Calvin Dudney and Ron Hue for Contracts or Change orders related to the Expansion Project. Renee Brooks seconded the motion. The motion carried unanimously.

b) December 2024 Financial Reports

Joe Potts reviewed the December 2024 year-end financial reports for the Three Rivers Convention Center, Toyota Center, and Toyota Arena.

Austin Crawford moved to approve the December 2024 Financial Reports. Renee Brooks seconded the motion. The motion carried unanimously.

c) KPF D Bylaws Update

Calvin Dudney explained the proposed changes to the Bylaws regarding updating the timeline for when officers will be elected. This is a first look and will be presented for a vote at next months meeting.

d) Expansion Update

Calvin Dudney expressed excitement over City Council's approval of the total project cost earlier this month. We are planning a groundbreaking ceremony for March 24th.

e) Visit Tri-Cities Report

Kevin Lewis reviewed the RFP tracking report with the board.

f) SpringHill Suites Report

No Report.

g) Executive Director Report

Corey Pearson and the leadership team gave updates on current developments on campus.

Board Comments/Discussion

All Board Members gave thanks to Mayor Pro Tem Torelli and the rest of Kennewick City Council for unanimous support and approval of our total project cost.

Adjournment/Recess

Meeting adjourned at 6:06 pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Megan Caldwell Approved by the Board of Directors