
The Kennewick Public Facilities District
Special Meeting
Three Rivers Convention Center
Board Room

November 21, 2024

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the regular meeting to order at 5:00 pm.

Roll Call

Megan Caldwell called the roll.

Present: Calvin Dudney, President; Austin Crawford, Board Member; Ron Hue, Secretary;
Renee Brooks, Treasurer

Excused: John Neill, Board Member

A quorum was established.

Also, present: Corey Pearson, Executive Director; Rob Gierke, Director of Operations;
Michelle Gustafson, Director of Food and Beverage; Sybil Young, Director of Sales; Kevin
Lewis, Visit Tri-Cities.

Ron Hue led in the Pledge of Allegiance.

Approval of Agenda

Ron Hue moved to approve the agenda. Austin Crawford seconded the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of October 24, 2024, Board Meeting
- b) Claims roster dated October 24, 2024, for \$1,382,943.74 (TC)
Warrants: 27697-27789 Voids: 27736, 27748, 27785
- c) Claims roster dated October 24, 2024, for \$60.74 (Box Office)
Warrants: None Voids: None
- d) Claims roster dated October 24, 2024, for \$658,953.47 (TRCC)
Warrants: 26577-26628 Voids: 26579, 26618
- e) Total October payroll paid out: \$453,816.24

Rene Brooks moved to approve the consent agenda. Ron Hue seconded the motion. The motion carried unanimously.

Visitors

Jim Milbauer, Randy Walli, Dan Richey, Tina Clouston; Bikes for Tikes UA Local 598

Russel Del Guesso; Tri-City Adult Hockey Club - Russell addressed the board regarding renting ice from the Toyota Center or Toyota Arena.

New Business

a) Bikes for Tikes Presentation

Jim, Randy, Dan, and Tina shared about the history of Bikes for Tikes and presented the KPF Board with a gift of special thanks for years of partnership and gratitude.

b) October 2024 Financial Reports

Corey Pearson reviewed financial reports for October 2024 for the Three Rivers Convention Center and the Toyota Center and Toyota Arena.

Rene Brooks moved to approve the October 2024 Financial Reports. Austin Crawford seconded the motion. The motion carried unanimously.

c) 2025 TRCC Budget Recommendation

Corey Pearson reviewed the 2025 budget recommendation for the Three Rivers Convention Center.

Rene Brooks moved to adopt the 2025 operating budget as presented, authorizing regular operational expenses of \$3,813,480 for the period of January 1 to December 31, 2025, with an operating deficit of \$600,000 for that same period. Ron Hue seconded the motion. The motion carried unanimously.

d) Expansion Update

Calvin Dudney reviewed the expansion milestones to date. The team attended a page turner meeting in Spokane at ALSC to deep dive into the details and make decisions to move forward. The expansion team also presented an update to City Council workshop last week.

e) Visit Tri-Cities Report

Kevin Lewis reviewed the RFP tracking report and shared that the sales team is in Olympia at the Sales Blitz.

f) SpringHill Suites Report

No Report.

g) Executive Director Report

Corey Pearson and the leadership team reviewed recent updates in each department.

Board Comments/Discussion

Ron Hue shared that the Cancer Center dinner was wonderful.

Renee Brooks shared that the staff also did a great job at the Cancer Center dinner and gave kudos for great attention to detail and above and beyond service.

Adjournment/Recess

Meeting adjourned at 6:36 pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Megan Caldwell Approved by the Board of Directors