
The Kennewick Public Facilities District
Regular Meeting
Three Rivers Convention Center
Board Room

October 24, 2024

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the regular meeting to order at 5:00 pm.

Roll Call

Megan Caldwell called the roll.

Present: Calvin Dudney, President; Austin Crawford, Board Member; Ron Hue, Secretary;
Renee Brooks, Treasurer

Excused: John Neill, Board Member

A quorum was established.

Also, present: Corey Pearson, Executive Director; Rob Gierke, Director of Operations; Joe Potts, Director of Finance; Michelle Gustafson, Director of Food and Beverage; Sybil Young, Director of Sales; Kirsten Finn, Visit Tri-Cities.

Austin Crawford led in the Pledge of Allegiance.

Approval of Agenda

Austin Crawford moved to approve the agenda. Ron Hue seconded the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of September 26, 2024, Board Meeting
- b) Claims roster dated September 2024 for \$1,220,679.57 (TC)
Warrants:27623-27696 Voids: None
- c) Claims roster dated September 2024 for \$119.30 (Box Office)
Warrants: None Voids: None
- d) Claims roster dated September 2024 for \$423,286.83 (TRCC)
Warrants:26532-26576 Voids: None
- e) Total September payroll paid out: \$429,602.78

Renee Brooks moved to approve the consent agenda. Austin Crawford seconded the motion. The motion carried unanimously.

Visitors

Mayor Pro Tem Chuck Torelli, City of Kennewick

New Business

a) September 2024 Financial Reports

Joe Pots reviewed financial reports for September 2024 for the Three Rivers Convention Center and the Toyota Center and Toyota Arena.

Ron Hue moved to approve the September 2024 Financial Reports. Austin Crawford seconded the motion. The motion carried unanimously.

b) 2025 Toyota Center Budget Recommendation

Joe Potts reviewed the 2025 budget recommendation for the Toyota Center.

Renee Brooks moved to recognize the Toyota Center and Arena budget as presented, authorizing regular operations expenses of \$4,470,000 with an operational subsidy of \$750,000 for the period of January 1 to December 31, 2025, and recommend the adoption of it to the City of Kennewick for inclusion in its overall budget.

c) Expansion Update

Calvin Dudney reviewed construction updates and progress on bond council. We are finishing up the design phase and starting construction document phase.

d) Visit Tri-Cities Report

Hector Cruz reviewed the RFP tracking report and shared that the Annual VTC meeting is coming up and will be here at the convention center.

Hector updated the board on the recent TEAMS conference in Anaheim California and shared that Natalie is attending a sports relations conference right now as well. The sales blitz will be in Olympia in November.

e) SpringHill Suites Report

No Report.

f) Executive Director Report

Corey Pearson shared that the State of the Cities luncheon will be November 20th and the board is invited to attend.

Corey will be out on vacation starting November 11th.

Rob Gierke updated the board on the Toyota Center HVAC project and shared that new chairs will start arriving Monday for the Convention Center.

Sybil Young updated the board on upcoming events and reviewed the Bridal Show outcomes.

Michelle Gustafson updated the board on the new POS system at Toyota Center and has been a smooth transition so far on the customer side, but the back end has had a few hiccups.

Board Comments/Discussion

Calvin Dudney shared an update on John Neill and thanked all the staff for their hard work.

Adjournment/Recess

Meeting adjourned at 5:46 pm

The KPPD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Megan Caldwell Approved by the Board of Directors