
The Kennewick Public Facilities District
Regular Meeting
Three Rivers Convention Center
Board Room

September 26, 2024

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the regular meeting to order at 5:00 pm.

Roll Call

Megan Caldwell called the roll.

Present: Calvin Dudney, President; Austin Crawford, Board Member; Ron Hue, Secretary

Excused: John Neill, Board Member; Renee Brooks, Treasurer

A quorum was established.

Also, present: Corey Pearson, Executive Director; Rob Gierke, Director of Operations; Joe Potts, Director of Finance; Michelle Gustafson, Director of Food and Beverage; Kirsten Finn, Visit Tri-Cities.

Ron Hue led in the Pledge of Allegiance.

Approval of Agenda

Ron Hue moved to approve the agenda. Austin Crawford seconded the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of August 21, 2024, Board Meeting
- b) Claims roster dated August 2024 for \$190,295.40 (TC)
Warrants: 27552-27622 Voids: 27570
- c) Claims roster dated August 2024 for \$19.84 (Box Office)
Warrants: None Voids: None
- d) Claims roster dated August 2024 for \$371,993.39 (TRCC)
Warrants: 26475-26531 Voids: 26493, 26497
- e) Total August payroll paid out: \$315,964.56

Ron Hue moved to approve the consent agenda. Austin Crawford seconded the motion. The motion carried unanimously.

Visitors

Council Member Chuck Torelli, City of Kennewick

New Business

a) August 2024 Financial Reports

Joe Pots reviewed financial reports for August 2024 for the Three Rivers Convention Center and the Toyota Center and Toyota Arena.

Austin Crawford moved to approve the August 2024 Financial Reports. Ron Hue seconded the motion. The motion carried unanimously.

b) Expansion Update

Calvin Dudney gave an update on the weekly expansion meetings with the expansion team and reviewed the budget plans.

Corey Pearson shared about the delays we are experiencing due to survey work and traffic studies.

Calvin Dudney gave a report on the Washington State PFD conference he attended earlier in the week.

c) November/December Board Meeting Reschedule

The Board agreed to reschedule the regular November board meeting to November 21st 2024, and the regular December board meeting to December 19th, 2024.

d) Visit Tri-Cities Report

Kirsten updated the board on the successful IRONMAN event that happened last weekend in the Tri-Cities and reviewed the RFP tracking report.

e) SpringHill Suites Report

No Report.

f) Executive Director Report

Corey Pearson and the leadership team shared updates that are happening on campus, including new POS system as well as new air handlers going into the Toyota Center right now. The Convention Center is loading in for the Tattoo Convention right now.

Board Comments/Discussion

The Board expressed their thanks to staff for all their hard work.

Adjournment/Recess

Meeting adjourned at 5:52 pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Megan Caldwell Approved by the Board of Directors