
The Kennewick Public Facilities District
Special Meeting
Three Rivers Convention Center
Board Room

July 23, 2024

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the regular meeting to order at 5:00 pm.

Roll Call

Megan Caldwell called the roll.

Present: Calvin Dudney, President; Renee Brooks, Treasurer; John Neill, Board Member; Austin Crawford, Board Member; Ron Hue, Secretary
A quorum was established.

Also, present: Corey Pearson, Executive Director; Rob Gierke, Director of Operations; Joe Potts, Director of Finance; Sybil Young, Director of Sales; Michelle Gustafson, Director of Food and Beverage; Kevin Lewis, Visit Tri-Cities; Gabi Lopez, Springhill Suites.

Austin Crawford led in the Pledge of Allegiance.

Approval of Agenda

Ron Hue moved to approve the agenda. Renee Brooks seconded the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of June 27, 2024, Board Meeting
- b) Claims roster dated June 2024 for \$275,624.06 (TC)
Warrants: 27411-27489 Voids: None
- c) Claims roster dated June 2024 for \$46.12 (Box Office)
Warrants: None Voids: None
- d) Claims roster dated June 2024 for \$307,779.77 (TRCC)
Warrants: 26385-26436 Voids: 26388, 26409, 26432
- e) Total June payroll paid out: \$527,909.87

Austin Crawford moved to approve the consent agenda. Renee Brooks seconded the motion. The motion carried unanimously.

Visitors

Adam Rouns, ALSC – via Zoom.

Resolutions

- a) Resolution No. 125-24

A resolution of the board of directors of the Kennewick Public Facilities District declaring the district's intent to reimburse certain related capital expenditures with tax exempt bonds.

Renee Brooks moved to approve Resolution No. 125-24 as presented. Austin Crawford seconded the motion. The motion carried unanimously.

New Business

- a) Expansion Update

Adam Rouns presented the Expansion Schematic Design Draft Report to the Board.

- b) June 2024 Financial Reports

Joe Pots reviewed financial reports for June 2024 for the Three Rivers Convention Center and the Toyota Center and Toyota Arena.

Renee Brooks moved to approve the June 2024 Financial Reports. Austin Crawford seconded the motion. The motion carried unanimously.

- c) Turner & Townsend Heery Contract Phase 2

Calvin Dudney shared that we it is time to move forward with phase 2 of the Turner & Townsend Heery contract and will need to determine the best path option for our project and budget.

Austin Crawford moved to give authorization to the Board President to sign Phase 2 of the Turner & Townsend Heery Contract on the Boards behalf. Ron Hue seconded the motion. The motion carried unanimously.

- d) Visit Tri-Cities Report

No Report.

- e) SpringHill Suites Report

No Report.

f) Executive Director Report

Corey Pearson updated on the Board on the Adult Hockey League at the Arena. The leadership team gave updates on their respective departments and projects happening over the summer.

Board Comments/Discussion

John Neill gave congratulations on a great first 6 months of the year.

Renee Brooks gave thanks to Calvin for all his extra work on the Expansion.

Adjournment/Recess

Meeting adjourned at 6.27 pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Megan Caldwell Approved by the Board of Directors