
The Kennewick Public Facilities District
Regular Meeting
Three Rivers Convention Center
Board Room

May 23, 2024

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the special meeting to order at 5:00 pm.

Roll Call

Megan Caldwell called the roll.

Present: Calvin Dudney, President; Renee Brooks, Treasurer; John Neill, Board Member; Austin Crawford, Board Member; Ron Hue, Secretary
A quorum was established.

Also, present: Corey Pearson, Executive Director; Rob Gierke, Director of Operations; Joe Potts, Director of Finance; Sybil Young, Director of Sales; Michelle Gustafson, Director of Food and Beverage; Kevin Lewis, Visit Tri-Cities.

Calvin Dudney led in the Pledge of Allegiance.

Approval of Agenda

John Neill moved to approve the agenda. Ron Hue seconded the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of April 24, 2024, Board Meeting
- b) Claims roster dated April 2024 for \$571,166.17 (TC)
Warrants: 27258-27338 Voids: 27265, 27284, 27305
- c) Claims roster dated April 2024 for \$571,194.99 (Box Office)
Warrants: None Voids: None
- d) Claims roster dated April 2024 for \$209,173.06 (TRCC)
Warrants: 26284-26337 Voids: 26304, 26305
- e) Total April payroll paid out: \$315,023.48.

Renee Brooks moved to approve the consent agenda. Austin Crawford seconded the motion. The motion carried unanimously.

Visitors

No Visitors.

Resolutions

- a) Resolution No. 124-24: MRSC Roster

Corey Pearson reviewed the MRSC Roster cost and benefits for the PFD.

Austin Crawford moved to adopt Resolution 124-24 MRSC Roster. Ron Hue seconded the motion. The motion carried unanimously.

New Business

- a) April 2024 Financial Reports

Joe Pots reviewed gave an overview of the financial reports for April 2024 for the Three Rivers Convention Center and the Toyota Center and Toyota Arena.

Renee Brooks moved to approve the April 2024 Financial Reports. Austin Crawford seconded the motion. The motion carried unanimously.

- b) Expansion Update

Calvin Dudney gave an update on the recent city council retreat and our project priority as well as future workshop presentations to come next week.

- c) Visit Tri-Cities Report

Kevin Lewis reviewed the RFP Tracking report and gave an update on the Horseshoe convention coming up in July.

- d) SpringHill Suites Report

No Report.

- e) Executive Director Report

The campus leadership team gave updates in operations, sales, and food and beverage.

Board Comments/Discussion

Renee Brooks shared her appreciation that every event gets the same VIP treatment. Austin Crawford and Ron Hue shared that its an exciting time on campus and its showing in the staff.

Adjournment/Recess

Meeting adjourned at 6:11 pm

The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Megan Caldwell Approved by the Board of Directors