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The Kennewick Public Facilities District  
Regular Meeting  
Three Rivers Convention Center  
Board Room

March 28, 2024

Minutes

5:00 p.m.

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### **Call to Order**

President, Calvin Dudney called the meeting to order at 5:00 pm.

### **Roll Call**

Megan Caldwell called the roll.

Present: Calvin Dudney, President; Renee Brooks, Treasurer; John Neill, Board Member;  
Austin Crawford, Board Member

Excused: Ron Hue, Secretary

A quorum was established.

Also, present: Corey Pearson, Executive Director; Rob Gierke, Director of Operations; Joe Potts, Director of Finance; Sybil Young, Director of Sales; Michelle Gustafson, Director of Food and Beverage; Hector Cruz, Visit Tri-Cities.

Rob Gierke led in the Pledge of Allegiance.

### **Approval of Agenda**

John Neill moved to approve the agenda. Renee Brooks seconded the motion. The motion carried unanimously.

### **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of February 22, 2024, Board Meeting
- b) Claims roster dated February 2024 for \$817,707 (TC)  
Warrants: 27080-27175      Voids: 27104, 27121
- c) Claims roster dated February 2024 for \$62.93 (Box Office)  
Warrants: None      Voids: None
- d) Claims roster dated February 2024 for \$218,108.29 (TRCC)  
Warrants: 26147-26239      Voids: 26149-26177
- e) Total February payroll paid out: \$497,766.86

Renee Brooks moved to approve the consent agenda. John Neill seconded the motion. The motion carried unanimously.

## **Visitors**

Mac McGrath, Bouten Construction  
David Beaudine, Turner & Townsend Heery  
Jonathan Miller, Turner & Townsend Heery

## **New Business**

### a) January and February 2024 Financial Reports

Joe Potts reviewed the January and February 2024 Financial Reports for the Three Rivers Convention Center, Toyota Center and Toyota Arena.

Renee Brooks moved to approve the January and February 2024 Financial Reports. John Neill seconded the motion. The motion carried unanimously.

### b) Expansion Update/Owners Representative

Calvin Dudney introduced David Beaudine and Jonathan Miller with Turner & Townsend Heery who gave an overview of the Expansion plans and process.

### c) KPFD 20<sup>th</sup> Anniversary

Calvin Dudney shared that the KPFD 20th Anniversary is coming up in June and plans for celebration.

### d) Visit Tri-Cities Report

Hector reviewed the RFP tracking report and meeting updates.

### e) SpringHill Suites Report

No Report.

### f) Executive Director Report

Megan Caldwell reported an update to the meeting minutes style going forward.

Corey Pearson and the leadership team reported on current events and operational updates.

## **Board Comments/Discussion**

Renee Brooks thanked Turner & Townsend Heery team for being here and recognized the team and Calvin for all their hard work on the expansion project.

## **Adjournment/Recess**

Meeting adjourned at 6:03 pm

*The KPPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Megan Caldwell Approved by the Board of Directors