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The Kennewick Public Facilities District  
Regular Meeting  
Toyota Center  
HAPO Hangout

April 27, 2023

Minutes

3:00 p.m.

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### **Call to Order**

President, Calvin Dudney called the meeting to order at 3:03 pm.

### **Roll Call**

Megan Caldwell called the roll.

Present: Calvin Dudney, President; John Neill, Board Member; Ron Hue, Secretary  
Renee Brooks, Treasurer; Austin Crawford, Board Member

A quorum was established.

Also, present: Corey Pearson, Executive Director; Sybil Young, Director of Sales; Joe Potts, Director of Finance; Rob Gierke; Director of Operations, Michelle Gustafson, Director of Food and Beverage; Lara Watkins, Visit Tri-Cities.

Calvin Dudney led in the Pledge of Allegiance.

### **Approval of Agenda**

John Neill moved to approve the agenda. Ron Hue seconded the motion. The motion carried unanimously.

### **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of March 23, 2023, Board Meeting
- b) Claims roster dated March 2023 for \$2,563,759.83 (TC)  
Warrants:26147-26243      Voids: 26189
- c) Claims roster dated March 2023 for \$61.43 (Box Office)  
Warrants: None      Voids: None
- d) Claims roster dated March 2023 for \$200,915.65 (TRCC)  
Warrants:25613-25655      Voids: None
- e) Total March payroll paid out: \$401,874.45

John Neill moved for approval of Consent Agenda. Austin Crawford seconded the motion. The motion carried unanimously.

## Visitors

No Visitors.

## New Business

### a) February 2023 Financial Reports

Joe Potts gave an overview of the February 2023 financial reports for the Toyota Center and Three Rivers Convention Center.

**Ron Hue moved to approve the March 2023 Financial Reports . Austin Crawford seconded the motion. The motion carried unanimously.**

### b) ALSC Master Planning Contract

Calvin Dudney reviewed the expansion master plan proposal from ALSC. The master plan is the in moving forward in the expansion process.

**Austin Crawford moved to approve the ALSC Master Planning Contract. Renee Brooks seconded the motion. The motion carried unanimously.**

### c) Visit Tri Cities Report

Lara Watkins reviewed the sales blitz event in Olympia. We had 24 appointments and 6 RFPs issued with 2 accounts confirmed site visits.

The Fire Chiefs confirmed to return in 2024 and 2025.

We had 39 attendees at the customer appreciation luncheon and surveys were overwhelmingly positive.

### d) SpringHill Suites Report

No Report.

e) Executive Director Report

Corey Pearson shared that the Toyota Center ice is out, and we are looking at what summer projects we can get done.

Had a meeting with Creston, our Live Nation promoter out of Boise, who is very interesting in finding a way to get an amphitheater put in the area.

The Toyota and American's agreements are both up in the next few months so we will be working on renewing those.

Rob Gierke shares we were awarded a bit at \$160K from Spider Corp. to move forward with the locker room project.

Michelle Gustafson shares we are working on summer projects and getting quotes for updates in the Toyota Center kitchen.

We are working planning for the Association of Washington State PFD Convention.

## **Board Comments/Discussion**

### **Adjournment/Recess**

Meeting adjourned at 3:49 pm

*The KPPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Megan Caldwell Approved by the Board of Directors