
The Kennewick Public Facilities District
Special Meeting
Three Rivers Convention Center
Board Room

November 18, 2021

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the meeting to order at 5:02 pm.

Roll Call

Megan Caldwell called the roll.

Present: Ron Hue, Board Member; Renee Brooks Board Member; Barbara Johnson, Treasurer
Present Via Zoom: Calvin Dudney, President; John Neill, Secretary
A quorum was established.

Also, present: Corey Pearson, Executive Director; Joe Potts, Finance Director; Kim Shugart, Visit Tri Cities,

Approval of Agenda

Ron Hue moved to approve the agenda. Barbara Johnson seconded the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

Ron Hue moved to add August 2021 Financials as item "j". Barbara Johnson seconded the motion. The motion carried unanimously.

- a) Minutes of October 28, 2021, Board Meeting
- b) Claims roster dated August 2021 for \$57,594.99 (TC)
Warrants: 21929-21967 Voids: None
- c) Claims roster dated August 2021 for \$0 (Box Office)
Warrants: None Voids: None
- d) Claims roster dated August 2021 for \$73,451.08 (TRCC)
Warrants: 17925-17959 Voids: None
- e) Total August payroll paid out: \$206,222.17
- f) Claims roster dated October 2021 for (TC)
Warrants: Voids:
- g) Claims roster dated October 2021 for \$ (Box Office)
Warrants: Voids:

- h) Claims roster dated October 2021 for (TRCC)
Warrants: Voids:
- i) Total October payroll paid out: \$
- j) August 2021 Financials

Barbara Johnson moved for approval of Consent Agenda as presented. Renee Brooks seconded the motion. The motion carried unanimously.

Visitors

- No visitors were present

New Business

- a) October 2021 Financial Reports

Joe Potts shares that there are no October 2021 financial reports available for approval due to the shortened timeline of the meeting.

- b) TRCC Budget Approval

Joe Potts reports that no changes were made to the budget since last month.

Barbara Johnson recommends pushing approval to December since we don't have October financials.

Budget approval was moved to the December meeting.

- c) Visit Tri-Cities Report

Kim Shugart gives an overview of leads as provided in the board packet. There was a site inspection yesterday and a tour of our facilities took place. Kim also shared that the sales staff is in Olympia right now for a F2F event. Next month there will be a live virtual event for customer engagement.

- d) SpringHill Suites Report

No Report.

- e) Executive Director Report

Corey Pearson shares the proposal he received from Mr. Epperly. The proposal recommends combining the Richland PFD and Kennewick PFD funding to construct a performing arts center.

Corey shared that the Toyota Center had CATS and George Thorogood cancel. The convention center is starting to see recovery due to the Veggie Association Conference and the Cattleman's Association.

The new state vaccination verification mandate is now in effect and our first event will be hockey next Friday.

Corey shared that city council approved the ARPA funding which will allow the Toyota Center to get new handrails, seats, bleachers, and lower level flooring.

Board Comments/Discussion

The board shared their appreciation for staff for putting up with all the changes to mandates for our events.

Adjournment/Recess

Meeting adjourned at 5:43 pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Megan Caldwell

Approved by the Board of Directors