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The Kennewick Public Facilities District  
Regular Meeting  
Three Rivers Convention Center  
Boardroom

February 27, 2020

Minutes

5:00 p.m.

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### **Call to Order**

President, Calvin Dudney called the meeting to order at 5:00 pm.

### **Roll Call**

Erica Thornton called the roll.

Present: Calvin Dudney, President; Barbara Johnson, Treasurer; John Neill, Secretary  
Ron Hue, Board Member; Renee Brooks, Board Member;  
A quorum was established.

Also, present: Corey Pearson, Executive Director; Erica Thornton, Executive Assistant; Joe  
Potts, Finance Director; Heather Breymeyer, Sales Director; Rob Chapin, Director of Food &  
Beverage; Kim Shugart, Visit Tri-Cities; Alan Bernal, SpringHill Suites;

Corey Pearson led in the Pledge of Allegiance.

### **Approval of Agenda**

John Neill moved to approve the agenda as presented; Ron Hue second the motion.  
The motion carried unanimously.

### **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of January 23, 2020 Board Meeting
- b) Claims roster dated January 2020 for \$479,214.64 (TC)  
Warrants: 21250 - 21341      Voids: none
- c) Claims roster dated January 2020 for \$296,536.51 (TRCC)  
Warrants: 17346 - 17409      Voids: none
- d) Claims roster dated January 2020 for \$1,815.82 (Box Office)  
Warrants:                      Voids: none
- e) Total January 2020 payroll paid out: \$323,092.03

John Neill reported that claims rosters and warrants have been reviewed and accounted for and Ron Hue moved for approval of Consent Agenda as presented. Renee Brooks seconded the motion. The motion carried unanimously.

## **Visitors**

Calvin Dudney welcomed two members from Kerr Law Group, who were there to speak during executive session.

## **New Business**

- a) Visit Tri-Cities Report  
Kim Shugart updated the board on the number of visitors this past month and their focus to increase the number of 2021 conferences and conventions in the Tri-Cities.
- b) SpringHill Suites Report  
Alan Bernal shared January had above average room blocks at the SpringHill Suites.

## **Executive Session**

### **Pursuant to RCW 42.30.110(1)(i)(ii) – To discuss pending litigation**

Calvin Dudney recessed the Regular Meeting at 5:10 pm to convene into an Executive Session. He announced the Executive Session would last roughly 20 minutes and no anticipated action would come out of it.

At 5:30 pm Mr. Dudney stated they need more time and the regular meeting would reconvene at 5:40pm.

At 5:40 pm Mr. Dudney stated they need five additional minutes and the regular meeting would reconvene at 5:45 pm.

At 5:45 pm the Executive Session was adjourned, and the Regular Meeting was reconvened.

## **New Business Cont.**

- c) 2019 Year End Financial Reports  
Barbara Johnson gave the 2019 Year End financial reports for the Toyota Center and Toyota Arena. Johnson moved to accept the reports as presented. Ron Hue seconded the motion, the motion carried unanimously.  
Mrs. Johnson gave the 2019 Year End financial reports for the Three Rivers Convention Center. Johnson moved to accept the reports as presented. Hue seconded the motion, the motion carried unanimously.
- d) January Financial Reports  
Barbara Johnson gave the January financial reports for the Toyota Center and Toyota Arena. Johnson moved to accept the reports as presented. Renee Brooks seconded the motion, the motion carried unanimously.  
Mrs. Johnson gave the January financial reports for the Three Rivers Convention Center. Johnson moved to accept the reports as presented. Brooks seconded the motion, the motion carried unanimously.

e) Appointment of Expansion Committees

Calvin Dudney outlined the duties for the finance committee and design committee, that would oversee the Three Rivers expansion project. John Neill and Ron Hue signed up for the Finance Committee. Mr. Dudney and Renee Brooks agreed to be on the design committee.

f) Executive Director Report

Corey Pearson let the board know that the Tri-Cities Fire indoor football team would not be coming back for a second season at the Toyota Center. Meanwhile, Mr. Pearson boasted about another sold out Brew & Bacon event at the Three Rivers Convention Center. Mr. Pearson also discussed the future of the campus, with a reminder to the board that the Tri-City Americans Hockey Team and Toyota of Kennewick are both up for contract renewals this year.

### **Board Comments/Discussion**

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

### **Adjournment/Recess**

Meeting adjourned at 6:45 pm

*The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*  
Erica Thornton

Approved by the Board of Directors