
The Kennewick Public Facilities District
Special Meeting
Three Rivers Convention Center
Boardroom

October 28, 2019

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the meeting to order at 5:08 pm.

Roll Call

Erica Thornton called the roll.

Present: Calvin Dudney, President; John Neill, Treasurer, Barbara Johnson, Board Member.
Excused Absence: Ron Hue, Secretary; Renee Brooks, Board Member.
A quorum was established.

Also present: Corey Pearson, Executive Director; Erica Thornton, Executive Assistant; Joe Potts, Finance Director; Heather Breymeyer, Sales Director; Rob Gierke, Director of Operations; Kim Shugart, Visit Tri-Cities; Steve Mallory, Arculus Design.

Calvin Dudney led in the Pledge of Allegiance.

Approval of Agenda

John Neill moved to approve the agenda; Barbara Johnson second the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of September 26, 2019 Board Meeting
- b) Claims roster dated September 2019 for \$1,039,484.72 (TC)
Warrants: 20907 - 21010 Voids: none
- c) Claims roster dated September 2019 for \$186,361.08 (TRCC)
Warrants: 17102 - 17178 Voids: none
- d) Claims roster dated September 2019 for \$3,200.51 (Box Office)
Warrants: Voids: none
- e) Total September 2019 payroll paid out: \$439,894.31

John Neill reported that claims rosters and warrants have been reviewed and accounted for and moved for approval of Consent Agenda as presented. Barbara Johnson seconded the motion. The motion carried unanimously.

Visitors

No Visitors were present.

New Business

- a) **September Financial Reports**
John Neill gave the September financial reports for the Toyota Center and Three Rivers Convention Center. Mr. Neill moved to accept the reports as presented. Barbara Johnson seconded the motion, the motion carried unanimously.
- b) **2020 TOYO Budget Recommendation to City**
Joe Potts presented a proposed 2020 operating budget for the Toyota Center and Toyota Arena at \$600,000. Barbara Johnson moved to accept the budget, authorizing regular operational expenses of \$3,688,200 for the period of January 1 to December 21, 2020, and to formally recommend the adoption of it to the City of Kennewick for inclusion in its overall operating budget. John Neill seconded the motion, the motion carried unanimously. Mrs. Johnson also moved to authorize additional spending authority for the remaining 2019 fiscal year, up to \$3,600,000. John Neill seconded the motion, the motion carried unanimously.
- c) **Appointment of Expansion Committee**
No action was taken. The committee appointment was tabled until the next meeting.
- d) **Set November & December Board Meetings**
Due to the upcoming holidays, the two next board meetings were moved up a week to November 21st and December 19th.
- e) **Executive Director Report**
Corey Pearson discussed the start of the 2019-2020 AMS season and the successful debut of the new video scoreboard. Mr. Pearson told the Board he and Mr. John Neill were attending the State Public Facilities District conference in Yakima on October 29 and 30.
- f) **Visit Tri-Cities Report**
Kim Shugart presented the leads accrued during the last month. She also reminded the board of the upcoming Visit Tri-Cities Annual Lunch Meeting on November 12th.
- g) **SpringHill Suites Report**
Jerry Beach was not present

Board Comments/Discussion

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

Adjournment/Recess

Meeting adjourned at 6:06 pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Erica Thornton

Approved by the Board of Directors