
The Kennewick Public Facilities District
Regular Meeting
Three Rivers Convention Center
Boardroom

August 22, 2019

Minutes

5:00 p.m.

Call to Order

Secretary, Ron Hue called the meeting to order at 5:00 pm.

Roll Call

Erica Thornton called the roll.

Present: Barbara Johnson, Board Member; Renee Brooks, Board Member; Ron Hue, Secretary; John Neill, Treasurer.

Excused Absence: Calvin Dudney, President.

A quorum was established.

Also present: Corey Pearson, Executive Director; Erica Thornton, Executive Assistant; Heather Breymeyer, Sales Director; Rob Gierke, Director of Operations; Kim Shugart, Visit Tri-Cities; Cody Beeson, SpringHill Suites.

Rob Gierke led in the Pledge of Allegiance.

Approval of Agenda

John Neill moved to approve the agenda; Barbara Johnson second the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of July 25, 2019 Board Meeting
- b) Claims roster dated July 2019 for \$677,703.64 (TC)
Warrants: 20807-20863 Voids: none
- c) Claims roster dated July 2019 for \$183,190.91 (TRCC)
Warrants: 17005-17061 Voids: none
- d) Claims roster dated July 2019 for \$437.03 (Box Office)
Warrants: Voids: none
- e) Total July 2019 payroll paid out: \$204,518.41

John Neill reported that claims rosters and warrants have been reviewed and accounted for and Renee Brooks moved for approval of Consent Agenda as presented. John Neill seconded the motion. The motion carried unanimously.

Visitors

No Visitors were present.

New Business

a) July Financial Reports

John Neill gave the July financial reports for the Three Rivers Convention Center.

Barbara Johnson moved to accept the reports as presented. Renee Brooks seconded the motion, the motion carried unanimously.

John Neill gave the July financial reports for the Toyota Center and Toyota Arena. Renee Brooks moved to accept the reports as presented. Barbara Johnson seconded the motion, the motion carried unanimously.

b) Executive Director Report

Corey Pearson talked about upcoming events, highlighting the 10th Annual Tattoo Show coming in September, which is already sold out to vendors. He also discussed upgrades made to the Toyota Center, including new video boards and media equipment, as well as the completed ice plant. Other highlights included Dave Retter renewing their sponsorship for the Retter Theater set for another 5 years and supporting Mid-Columbia Ballet by housing their 2020 Nutcracker performance after being misplaced by their current location. Finally, Corey discussed a potential expansion project for the Three Rivers Convention Center that will be brought fourth to the Kennewick City Council during their Workshop on August 27, 2019. Action is then expected to take place on a Purchase and Land Agreement on September 3, 2019.

c) Visit Tri-Cities Report

Kim Shugart gave a brief report on the number of leads this month.

d) SpringHill Suites Report

Cody Beeson said it was a slower month than usual but that blocked rooms were utilized.

Board Comments/Discussion

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done. They also shared their concern with changing labor costs and how that will impact the 2020 budget.

Adjournment/Recess

Meeting adjourned at 5:55 pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Erica Thornton

Approved by the Board of Directors