
The Kennewick Public Facilities District
Regular Meeting
Three Rivers Convention Center
Boardroom

July 25, 2019

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the meeting to order at 5:03 pm.

Roll Call

Erica Thornton called the roll.

Present: Calvin Dudney, President; Renee Brooks, Board Member; John Neill, Treasurer.
Excused Absence: Barbara Johnson, Board Member; Ron Hue, Secretary.
A quorum was established.

Also present: Corey Pearson, Executive Director; Erica Thornton, Executive Assistant; Joe Potts, Finance Director; Heather Breymeyer, Sales Director; Rob Gierke, Director of Operations; Rob Chapin, Food & Beverage Director; Kim Shugart, Visit Tri-Cities.

Calvin Dudney led in the Pledge of Allegiance.

Approval of Agenda

John Neill moved to approve the agenda; Renee Brooks second the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of June 27, 2019 Board Meeting
- b) Claims roster dated June 2019 for \$224,101.04 (TC)
Warrants: 20747-20806 Voids: none
- c) Claims roster dated June 2019 for \$107,891.09 (TRCC)
Warrants: 16947-17004 Voids: none
- d) Claims roster dated June 2019 for \$1,067.11 (Box Office)
Warrants: Voids: none
- e) Total June 2019 payroll paid out: \$266,192.32

John Neill reported that claims rosters and warrants have been reviewed and accounted for and Renee Brooks moved for approval of Consent Agenda as presented. John Neill seconded the motion. The motion carried unanimously.

Visitors

No Visitors were present.

New Business

- a) June Financial Reports
John Neill gave the June financial reports for the Toyota Center and Toyota Arena. Renee Brooks moved to accept the reports as presented. Calvin Dudney seconded the motion, the motion carried unanimously.
- b) June Financial Reports
John Neill gave the June financial reports for the Three Rivers Convention Center. He moved to accept the reports as presented. Renee seconded the motion, the motion carried unanimously.
- c) Executive Director Report
Corey Pearson updated the Board on the list of Summer projects happening around campus. That included replacing the old video boards in the Toyota Center, as well as putting in ice for the upcoming hockey season. One unexpected cost was associated with necessary repairs to the women's bathrooms in the Three Rivers Convention Center.

Heather Breymeyer discussed the talent attending the 10th annual Tattoo Convention happening in September.
- d) Visit Tri-Cities Report
Kim Shugart shared 8 new leads from this past month, as well as conventions that are booking out as far as 2021.
- e) SpringHill Suites Report
Jerry Beach was not able to attend but passed his report along to Corey Pearson to share. The report noted a good number of rooms booked for the Jersey Boys Broadway series at the Toyota Center last month.

Board Comments/Discussion

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

Adjournment/Recess

Meeting adjourned at 5:42 pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Erica Thornton

Approved by the Board of Directors