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The Kennewick Public Facilities District  
Special Meeting  
Three Rivers Convention Center  
Boardroom

June 27, 2019

Minutes

5:00 p.m.

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### **Call to Order**

President, Calvin Dudney called the meeting to order at 5:00 pm.

### **Roll Call**

Alyssa Godinez called the roll.

Present: Calvin Dudney, President; Ron Hue, Secretary; John Neill, Treasurer. Excused Absences: Barbara Johnson, Board Member; Renee Brooks, Board Member.  
A quorum was established.

Also present: Corey Pearson, Executive Director; Alyssa Godinez, Accounting Assistant; Heather Breymeyer, Sales Director; Rob Gierke, Director of Operations; Kim Shugart, Visit Tri-Cities; Jerry Beach, SpringHill Suites; John Seihl, Vice President- Chief Operating Officer of VenuWorks.

Calvin Dudney led in the Pledge of Allegiance.

### **Approval of Agenda**

John Neill moved to approve the agenda; Ron Hue seconded the motion. The motion carried unanimously.

### **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of May 21, 2019 Board Meeting
  - b) Claims roster dated May 2019 for \$605,763.70 (TC)  
Warrants: - 20652-20746      Voids: none
  - c) Claims roster dated May 2019 for \$392,414.87 (TRCC)  
Warrants: - 16875-16946      Voids: none
  - d) Claims roster dated May 2019 for \$3,809.76 (Box Office)  
Warrants:                      Voids: none
- Total May 2019 payroll paid out: \$268,998.09

John Neill reported that claims rosters and warrants have been reviewed and accounted for and Ron Hue moved for approval of Consent Agenda as presented. John Neill seconded the motion. The motion carried unanimously.

## **Visitors**

Calvin Dudney welcomed John Seihl, Vice President - Chief Operating Officer of VenuWorks.

## **New Business**

a) VenuWorks Update

John Seihl was present to celebrate 15 years of partnership between VenuWorks and the Kennewick Public Facilities District. Mr. Seihl thanked the board for all they do and expressed he is very pleased the partnership has been renewed for five years.

b) May Financial Reports

John Neill gave the May financial reports for the Toyota Center and Three Rivers Convention Center. Ron moved to accept the reports as presented. Calvin seconded the motion, the motion carried unanimously.

c) May Financial Reports

John Neill gave the May financial reports for the Three Rivers Convention Center. Ron moved to accept the reports as presented. Calvin seconded the motion, the motion carried unanimously.

d) Executive Director Report

Corey Pearson discussed the end of the Broadway season, as well as the end of the Tri-Cities Fire Football season. Mr. Pearson also discussed summer projects in the works for the campus and stated the new ice plant is set to make ice in early July.

e) Visit Tri-Cities Report

Kim Shugart updated the board on the various leads last month. She also shared that Visit Tri-Cities has added a new sales manager to their team.

f) SpringHill Suites Report

Jerry Beach updated the board on the number of rooms booked last month, specifically in relation to the NARFE conference and Washington Fire Chiefs Association conference.

## **Board Comments/Discussion**

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

## **Adjournment/Recess**

Meeting adjourned at 5:38pm

*The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Alyssa Godinez

Approved by the Board of Directors