
The Kennewick Public Facilities District
Special Meeting
SpringHill Suites
Boardroom

April 25, 2019

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the meeting to order at 5:00 pm.

Roll Call

Erica Thornton called the roll.

Present: Calvin Dudney, President; Barbara Johnson, Board Member; Ron Hue, Secretary; John Neill, Treasurer. Excused Absence: Renee Brooks, Board Member.
A quorum was established.

Also present: Corey Pearson, Executive Director; Erica Thornton, Executive Assistant; Joe Potts, Finance Director; Heather Breymeyer, Sales Director; Rob Gierke, Director of Operations; Rob Chapin, Food & Beverage Director; Kim Shugart, Visit Tri-Cities;

Rob Gierke led in the Pledge of Allegiance.

Approval of Agenda

John moved to approve the agenda; Barb second the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of March 28, 2019 Board Meeting
- b) Minutes of March 28, 2019 Board Meeting
- c) Claims roster dated March 2019 for \$813,237.72 (TC)
Warrants: 20452-20562 Voids: none
- d) Claims roster dated March 2019 for \$223,622.11 (TRCC)
Warrants: 16716-16808 Voids: none
- e) Claims roster dated March 2019 for \$1,606.32 (Box Office)
Warrants: Voids: none
- f) Total March 2019 payroll paid out: \$535,193.36

John Neill reported that claims rosters and warrants have been reviewed and accounted for and Barb moved for approval of Consent Agenda as presented. Ron seconded the motion. The motion carried unanimously.

Visitors

Calvin Dudney welcomed Steve Peters, President of VenuWorks.

New Business

a) VenuWorks Update

Barbara Johnson and Calvin Dudney thanked Mr. Peters for visiting the KPFD. Together, they worked on renewing the VenuWorks of Kennewick contract for another 5-years of service. Mr. Peters thanked the board for a nearly 15-year partnership and the opportunity to continue their relationship.

b) March Financial Reports

John Neill gave the March financial reports for the Three Rivers Convention Center. Barbara Johnson moved to accept the reports as presented. Ron Hue seconded the motion, the motion carried unanimously.

c) March Financial Reports

John Neill gave the March financial reports for the Toyota Center. Barbara Johnson moved to accept the reports as presented. Ron Hue seconded the motion, the motion carried unanimously.

d) Executive Director Report

Corey Pearson discussed upcoming projects expected for completion this summer at the Toyota Center, including the new ice plant and video score boards. He also shared with the board that the Three Rivers Convention Center is replacing several tables and a boom lift. Mr. Pearson also invited the board members to attend a Convention, Sports & Entertainment conference in San Diego next month.

e) Visit Tri-Cities Report

Kim Shugart updated the board on the various leads last month. She also shared their agenda for Tourism week, happening May 6-10.

f) SpringHill Suites Report

Jerry Beach was not present but did give Corey Pearson an update on the number of booked rooms last month, to share with the board members.

g) Reschedule date & location for May Board Meeting

The Board agreed to move the next meeting to May 21st at 4:30 to Visit Tri-Cities Bechtel Board Room.

Board Comments/Discussion

General comments from the Board were given expressing thanks and appreciation to Steve Peters of VenuWorks and the staff for a job well done.

Adjournment/Recess

Meeting adjourned at 5:56 pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Erica Thornton

Approved by the Board of Directors