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The Kennewick Public Facilities District  
Special Meeting  
Three Rivers Convention Center  
Boardroom

June 28, 2016

Agenda

5:29 p.m.

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### **Call to Order**

President Barbara Johnson called the meeting to order at 5:29 pm.

### **Roll Call**

Elizabeth Lutz called the roll.

Present: President, Barbara Johnson; Treasurer, John Neill; Secretary, John Givens; Calvin Dudney, Board Member; Ron Hue, Board Member.

A quorum was established.

Also present: Corey Pearson, Executive Director; Elizabeth Lutz, Executive Assistant; Joe Potts, Finance Director; Rob Chapin, Food and Beverage Director; Kris Watkins, Visit Tri-Cities; Kathy Moore, SpringHill Suites; Steve Mallory, Arculus Design;

Kris Watkins, led in the Pledge of Allegiance.

### **Approval of Agenda**

Ron Hue moved to approve the agenda as presented; John Neill second the motion.  
The motion carried.

### **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of May 28, 2016 Board Meeting
- b) Claims roster dated May 2016 for \$414,923.12 (TC)  
Warrants: 17531-17616      Voids: none
- c) Claims roster dated May 2016 for \$373,344.72 (TRCC)  
Warrants: 14305-14370      Voids: none
- d) Claims roster date May 2016 for \$0 (Box Office)  
Warrants: none written      Voids: none  
Total May 2016 payroll paid out: \$327,499.66

Joe Neill reported that all claims rosters and warrants have been reviewed and accounted for and motioned for approval of Consent Agenda as presented. John Givens seconded the motion. The motion carried.

## **Visitors**

Barbara Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. No visitors attended.

## **New Business**

### **a) Financial Reports- April 2016**

Joe Neill gave the financial reports. At the completion of his reports and after some discussion by the Board related to certain items. John Neill made a motion to accept the May financial reports as presented. John Givens seconded the motion which was carried.

### **b) Executive Director Report**

Corey Pearson gave an update on upcoming shows for the Toyota Center with Dierks Bentley coming in September and KISS in July. Carpet update which is being removed this week for installation next week. Americans Hockey Schedule released this week and Link open house Thursday, June 29<sup>th</sup>.

### **c) Tri-Cities Reginal PFD Report**

John Givens reported that PFD Board is waiting to see what happens with August vote regarding the Link.

### **d) Visit Tri-Cities Report**

Kris Watkins gave an update on the seven RFP's that were picked up this month. Discussed an article published about recent activity from Yakima and Tri-Cities Conventions. Watkins expressed excitement on Economic Impact study that is coming out.

### **e) SpringHill Suites Report**

Kathy Moore discussed upcoming blocks being completely booked and an upcoming Blitz in July with the Three Rivers Convention Center.

## **Board Comments/Discussion**

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

## **Adjournment/Recess**

Meeting adjourned at 6:14pm

*The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Elizabeth Lutz  
Approved by the Board of Directors