
Kennewick Public Facilities District

Regular Meeting

May 30, 2013

Minutes

5:00 p.m.

CALL TO ORDER

President Barbara Johnson called the meeting to order at 5:00 pm.

ROLL CALL

Shelley Ellis called the roll.

Present: President, Barbara Johnson; Treasurer, John Givens; Secretary, Kathy Blasdel; Board Member, John Neill; Board Member, Calvin Dudney

A quorum was established.

Also Present: Corey Pearson, Executive Director; Heather Breymeyer, Sales Director; Joseph Potts, Director of Finance; Kim Shugart, Tri-Cities Visitor and Convention Bureau; Shelley Ellis, Executive Assistant; Jude Strode, Marketing Manager; Steve Mallory, Arculus Design; Fritz Smith, Food and Beverage Director; Jeff Kossow, City of Kennewick;

John Neill led in the Pledge of Allegiance.

APPROVAL OF AGENDA

John Givens moved to approve the agenda as presented; Calvin Dudney seconded the motion. The motion carried.

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of April 25, 2013 Board Meeting
- b) Claims Roster dated April 2013 for \$ 102,426.14 (TRCC)
Warrants: 11511-11580 Voids: none
- c) Claims Roster dated April 2013 for \$ 582,546.96 (TC)
Warrants: 13730-13830 Voids: 13779, 13783, 13784, 13801
- d) Claims Roster dated April 2013 for \$ 1,767.60 (Box Office)
Warrants: none written Voids: none
Total April 2013 payroll paid out: \$ 234,315.05

John Givens reported that all warrants have been reviewed and accounted for.

John Givens moved to approve the Consent Agenda as presented; Kathy Blasdel seconded the motion. The motion carried.

VISITORS

President Barbara Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda.

NEW BUSINESS

a) Financials

John Givens presented the April Financials for the Three Rivers Convention Center, Toyota Center and Toyota Arena.

John Givens moved to accept the April Financials for the Three Rivers Convention Center, Toyota Center and Toyota Arena; Kathy Blasdel seconded the motion. The motion carried.

b) Approval of the Pro and Con Committee Application

Kathy Blasdel moved to approve the Pro and Con Committee Application as presented; Calvin Dudney seconded the motion.

c) Ground Breaking Celebration

Corey Pearson mentioned Vijay Patel will be traveling to Washington D.C. to attend a two-day orientation as required by Marriott prior to breaking ground.

d) Tri-Cities Regional Public Facilities District Report

John Givens reported the costs to put the Aquatics Center on the August ballot have been reduced due to other measure being placed on the ballot as well. The pro and con committees have been selected and in addition meetings will be planned to take an educational program to organizations in the community to educate them on the measure. The expenses thus far have been funded by the three cities.

e) Association of WA State Public Facilities District Report

John Givens reported he has been excepted as a member of the Executive Board Committee of the WA State PFD.

f) Marquee

Corey Pearson mentioned the sign company was on location today and the shipping date for the sign is scheduled for July 2nd.

g) Executive Director Report

Corey Pearson reported staff participated in their second Habitat for Humanity IMPACT Day event on May 18th. Corey also mentioned he made a presentation with Troy Woody, General Manger of the TRAC at a B.O.M.A. meeting.

h) TCVCB

Kim Shugart reported the TCVCB issued eight RFP's since the last meeting. Kim also reported the WSAE conference will be at the Three Rivers Convention Center next week and the Three Rivers Convention Center will be hosting the social event Sunday evening.

BOARD COMMENTS/DISCUSSION

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

ADJOURNMENT/RECESS

Meeting adjourned at 5:55 PM

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Shelley Ellis

Approved by the Board of Directors