
Kennewick Public Facilities District

Regular Meeting

March 28, 2013

Minutes

5:00 p.m.

CALL TO ORDER

President Barbara Johnson called the meeting to order at 5:02 pm.

ROLL CALL

Shelley Ellis called the roll.

Present: President, Barbara Johnson; Treasurer, John Givens; Secretary, Kathy Blasdel; Board Member, Dean Strawn

Excused: Board Member, Calvin Dudney

A quorum was established.

Also Present: Corey Pearson, Executive Director; Heather Breymeyer, Sales Director; Joseph Potts, Director of Finance; Kim Shugart, Tri-Cities Visitor and Convention Bureau; Shelley Ellis, Executive Assistant; Jude Strode, Marketing Manager; Rob Gierke, Operations Director; Steve Mallory, Arculus Design; Fritz Smith, Food and Beverage Director; Joseph Potts, Finance Director; Jeff Kossow, City of Kennewick; Steve Peters, VenuWorks; Chuck Eaton, ACTF; John Neill, Tri-Cities Food Bank

Dean Strawn led in the Pledge of Allegiance.

APPROVAL OF AGENDA

Dean Strawn moved to approve the agenda as presented; Kathy Blasdel seconded the motion. The motion carried.

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of February 28, 2013 Board Meeting
- b) Claims Roster dated February 2013 for \$ 152,075.37 (TRCC)
Warrants: 11335-11420 Voids: 11403
- c) Claims Roster dated February 2013 for \$ 294,412.15 (TC)
Warrants: 13462-13587 Voids: 13661
- d) Claims Roster dated February 2013 for \$ 55,640.21 (Box Office)
Warrants: none written Voids: none
Total February 2013 payroll paid out: \$ 277,101.19

John Givens reported that all warrants have been reviewed and accounted for.

John Givens moved to approve the Consent Agenda as presented; Kathy Blasdel seconded the motion. The motion carried.

VISITORS

President Barbara Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda.

Chuck Eaton, Arts Center Task Force President provided information about the Hult Center Tour. Barbara Johnson asked the board to provide questions they may have for the Hult Center staff to Shelley Ellis by Friday, April 12th.

Jeff Kossow thanked Dean Strawn on behalf of the City of Kennewick for his time and dedication on the KPF board.

NEW BUSINESS

a) February Financials

John Givens presented the February Financials for the Three Rivers Convention Center, Toyota Center and Toyota Arena.

Dean Strawn moved to accept the February Financials for the Three Rivers Convention Center, Toyota Center and Toyota Arena; Kathy Blasdel seconded the motion. The motion carried.

b) VenuWorks Corporate Update

Steve Peters, VenuWorks President thanked Dean Strawn for his commitment on the KPF Board, congratulated everyone on a successful 2012.

c) Proposed Ground Breaking for the Hotel and Connection

Kathy Blasdel mentioned paperwork has been signed and Vijay Patel is now the official owner of the land for the hotel. The proposed date of the ground breaking ceremony is May 14th, 2013 at 11am. Corey Pearson said that part of the delay has been due to the rise in cost of wood versus steel. Vijay is now designing the building to be all steel and this has added time to the process. Jeff Kossow stated they are also waiting on building permits.

d) Tri-Cities Regional Public Facilities District Report

John Givens reported that at the last meeting, board members discussed placing the aquatics center on the ballot this year. Whether it will be the August or November elections could be decided at the April 10th meeting. An advertisement for those interested in being on the pro and con committees was placed.

e) Association of WA State Public Facilities District Report

Dean Strawn reported the extension of the state sales tax rebate did not pass out of the senate ways and means committee. At this point the bill is dead and will not come out this session. A letter was sent to the legislators, both local and regional. A response has been received from Mike Hewitt. A conference for members of the Association of WA State PFD is scheduled for May 13th from 8:30am-5:00pm. It was suggested that we could strengthen our position by working closely to educate our legislators and make sure to select the best individuals to clearly communicate our message.

f) Appointment of a Board Member to Serve on the Association of WA State Public Facilities District Board.

Barbara Johnson stated she would review the WA State PFD bylaws and a decision will be made at a later date.

g) Marquee

Corey Pearson informed the Board the electrical components of the marquee are being constructed. The question of what the wrap will look like is still in review. The sign is expected to be up by the end of June.

h) Executive Director Report

Corey Pearson mentioned he had the opportunity to meet with the Tri-Cities Regional Chamber Board and provide an update on the development of the hotel. Corey met with Vijay Patel and architect, Dale Sweeney on a few occasions to discuss the design of the hotel bar. Corey Pearson and Shelley Ellis met with the Benton County Auditor Election Administrator to discuss the timeline and requirements if the convention center expansion were to be placed on the ballot this year. Corey met with Kennewick city staff to discuss the Department of Corrections and working elsewhere during the summer; beginning April 26th the Department of Corrections will work off campus through mid-October.

i) TCVCB

Kim Shugart reported the TCVCB issued three RFP's since the last meeting. Kim also mentioned their staff attended the MPI conference, Olympia Sales blitz and SGMP conference.

BOARD COMMENTS/DISCUSSION

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

ADJOURNMENT/RECESS

Meeting adjourned at 6:24 PM

The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Shelley Ellis
Approved by the Board of Directors