

CALL TO ORDER

President, Barbara Johnson called the meeting to order at 5:00 pm.

ROLL CALL

Shelley Ellis called the roll.

Present: President, Barbara Johnson; Secretary, Kathy Blasdel; Treasurer, John Neill; Board Member, Calvin Dudney reported in late due to road conditions.

Excused: Board Member, John Givens (attended via conference call)

A quorum was established.

Also present: Corey Pearson, Executive Director; Kim Shugart, Visit Tri-Cities; Joseph Potts, Finance Director; Shelley Ellis, Associate Director; Rob Chapin, Food and Beverage Director; Rob Gierke, Director of Operations; Steve Mallory, Arculus Design; Manager; Russ Ferguson; VenuWorks Corporate; John Siehl; VenuWorks Corporate

Kim Shugart led in the Pledge of Allegiance.

APPROVAL OF AGENDA

John Neill moved to approve the agenda as presented; Kathy Blasdel seconded the motion. The motion carried.

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of November 2015 Board Meeting
- b) Claims roster dated November 2015 for \$0.00 (TC)
Warrants: Voids:
- c) Claims roster dated November 2015 for \$0.00 (TRCC)
Warrants: Voids:
- d) Claims roster dated November 2015 for \$0.00 (Box Office)
Warrants: Voids:
- e) Total November 2015 payroll paid out: \$ 0.00

Joe Potts explained that there was not a Claims Roster available due to lack of postal service.

VISITORS

Barbara Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda.

NEW BUSINESS

a) Expansion

Corey Pearson said there was not a lot to report regarding the expansion. He was aware the city managers and the mayors had met, but at this point there has not been an update on that meeting. Corey also reported that ALSC is on budget, accurate and within range for the expansion to move forward. Barbara Johnson also stated that the city managers and mayors had met on December 9th, 2015 and that she will receive an update from the city and then the KPF board will be provided with a full update at the January meeting.

b) VenuWorks Update

Corey Pearson introduced attending VenuWorks corporate staff ; Russ Ferguson, Vice President of Food and Beverage Services and John Siehl, Chief Operating Officer. John Siehl noted there had been some personnel changes and that George Wood is the new CEO of VenuWorks. This will allow Steve Peters more time for business development. Barbara Johnson requested an update on the VenuWorks food and beverage. Russell Ferguson approves of Chef Rob Chapin's selection of menus, so much so that many recipes are taken back for use at other VenuWorks locations. Kathy Blasdel asked about healthy menu options. Chapin reported that healthy items had been placed at "Eat Somethin'" without much success. Barbara Johnson reported that they had seen the same at the mall's food court. Johnson asked if we might be able to meet the new CEO soon and was told that Mr. Wood would like to visit all VenuWorks account locations in 2016.

c) Executive Director Report

Corey Pearson reported to the success of the first inaugural "Jingle Ball" event with 15 tables being sold. Pearson also reports that a \$150,000 (5 years at \$30,000 a year) agreement has been signed with Numerica Credit Union for the naming rights of the new entryway. This will include the installation of an ATM, furniture, nice décor and their signage. Numerica Credit Union had wanted to do something with the campus for a long time and we look forward to our new partnership and many great opportunities that are ahead. Pearson announced that this meeting will be the last for Shelley Ellis as she has accepted a job in California. The Board congratulated her on her new position, and also thanked her for all her work at VenuWorks. Gayle Carrasco will be filling Shelley's position for the month of January and possibly February of 2016.

d) Visit Tri-Cities Report

Kim Shugart stated that two RFP's were issued since the last meeting; both were for Association of Washington Cities in 2020, and 2021. Booked decisions for November 19th – December 9th, 2015 include Pacific NW Vegetable 2018, Washington State Hay Growers 2018, Washington Association of Sheriffs and Police Chiefs 2018. Shugart also reported that on December 28th, 2015 their staff will conduct a site inspection at the Three Rivers Convention Center for the Administration Office for the Courts.

e) SpringHill Suites Report

Kathy Moore was not present to provide a report.

BOARD COMMENTS/DISCUSSION

Sincere comments from the KPFD Board were given to John Givens expressing concern and wishful thoughts for his full recovery as he was in Seattle. A final congratulations and good luck to Shelly Ellis was given.

ADJOURNMENT/RECESS

Meeting adjourned at 5:32pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Gayle Carrasco

Approved by the Board of Directors