
The Kennewick Public Facilities District
Special Meeting
Three Rivers Convention Center
Boardroom

November 27, 2018

Minutes

5:00 p.m.

Call to Order

Treasurer, Ron Hue called the meeting to order at 5:04 pm.

Roll Call

Erica Thornton called the roll.

Present: Calvin Dudney, President; Barbara Johnson, Board Member; John Neill, Treasurer; Renee Brooks, Board Member; Ron Hue, Secretary.

A quorum was established.

Also present: Corey Pearson, Executive Director; Erica Thornton, Executive Assistant; Joe Potts, Finance Director; Heather Breymeyer, Sales Director; Rob Chapin, Food and Beverage Director; Rob Gierke, Operations Manager; Kim Shugart, Visit Tri-Cities; Steve Mallory, Arculus Design.

Kim Shugart led in the Pledge of Allegiance.

Approval of Agenda

Barbara Johnson moved to approve the agenda except for moving the Financial Reports to item 5C; Renee Brooks second the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of September 25, 2018 Board Meeting
- b) Minutes of October 23, 2018 Board Meeting
- c) Claims roster dated September 2018 for \$449,901.95 (TC)
Warrants: 19973-20062 Voids: none
- d) Claims roster dated September 2018 for \$178,128.90 (TRCC)
Warrants: 16247-16319 Voids: none
- e) Claims roster date September 2018 for \$3,643.41 (Box Office)
Warrants: Voids: none
- f) Total September 2018 payroll paid out: \$451,252.40

- g) Claims roster dated October 2018 for \$781,769.24 (TC)
Warrants: 20063-20145 Voids: none
- h) Claims roster dated October 2018 for \$157,968.87 (TRCC)
Warrants: 16320-16423 Voids: none
- i) Claims roster date October 2018 for \$1,577.08 (Box Office)
Warrants: Voids: none
- j) Total October 2018 payroll paid out: \$291,989.68

John Neill reported that claims rosters and warrants have been reviewed and accounted for and Barbara Johnson moved for approval of Consent Agenda as presented. Renee Brooks seconded the motion. The motion carried unanimously.

Visitors

Ron Hue welcomed our attorneys from Kerr/Ferguson Law Group.

New Business

- a) Visit Tri-Cities Report
Kim Shugart updated the board on the number of visitors this past month and potential leads for the Three Rivers Convention Center.
- b) SpringHill Suites Report
Jerry Beach – not present.
- c) September/October Financial Reports
John Neill gave the September/October financial reports for the Three Rivers Convention Center. John Neill moved to accept the reports as presented. Renee Brooks seconded the motion, the motion carried unanimously.

John Neill gave the September/October financial reports for the Toyota Center. Barbara Johnson moved to accept the reports as presented. Ron Hue seconded the motion, the motion carried unanimously.

Executive Session

Pursuant to RCW 42.30.110(1)(i)(iii) - To discuss current litigation
Calvin Dudney recessed the Regular Meeting at 5:30 pm to convene into an Executive Session. He announced the Executive Session would last roughly 30 minutes.

At 6:00 Calvin Dudney stated they need more time and the regular meeting would reconvene at 6:15.

At 6:15 pm the Executive Session was adjourned, and the Regular Meeting was reconvened.

New Business Cont.

- d) Resolution 121-18: Authorizing President's Signature of Release and Settlement Agreement for Public Records Act Claims

Renee Brooks moved to approve a resolution authorizing the President of the Kennewick Public Facilities District to sign the release and settlement agreement with Roger Erich Lenk for monetary payment and dismissal of Public Records Act Claims. Ron Hue seconded the motion. The motion carried unanimously.

- e) 2018 TRCC Budget Amendment

Ron Hue moved to approve operating budget as presented, authorizing regular operational expenses of \$3,073,000 for the period of January 1 to December 31, 2018. Barbara Johnson seconded the motion. The motion carried unanimously.

- f) 2019 TRCC Budget Approval

Joe Potts presented a proposed 2019 operating budget the Three Rivers Convention Center. The board agreed to wait for a revised budget for December's meeting.

- g) Set December Board Meeting

The Board agreed to move the next meeting up to December 20, 2018, due to the Christmas holiday.

- h) Executive Director Report

Corey Pearson spoke about upcoming events at the Toyota Center and Three Rivers Convention Center.

Board Comments/Discussion

General comments from the Board were given, expressing thanks and appreciation to the staff for a job well done.

Adjournment/Recess

Meeting adjourned at 6:53 pm

The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.
Erica Thornton

Approved by the Board of Directors