

### **CALL TO ORDER**

President, Barbara Johnson called the meeting to order at 5:03 pm.

### **ROLL CALL**

Shelley Ellis called the roll.

Present: President, Barbara Johnson; Secretary, Kathy Blasdel; Treasurer, John Neill; Board Member, John Givens; Board Member, Calvin Dudney

A quorum was established.

Also present: Corey Pearson, Executive Director; Hector Cruz, Visit Tri-Cities; Joseph Potts, Finance Director; Shelley Ellis, Associate Director

Hector Cruz led in the Pledge of Allegiance.

### **APPROVAL OF AGENDA**

John Neill moved to approve the agenda as presented; Kathy Blasdel seconded the motion. The motion carried.

### **CONSENT AGENDA**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of September 24, 2015 Board Meeting
- b) Claims roster dated September 2015 for \$242,860.03 (TC)  
Warrants: 16632-16713      Voids: 16659
- c) Claims roster dated September 2015 for \$87,331.87 (TRCC)  
Warrants: 13721-13784      Voids: none
- d) Claims roster dated September 2015 for \$393.30 (Box Office)  
Warrants: none written      Voids: none  
Total September 2015 payroll paid out: \$ 216,959.22

John Neill reported that all claims rosters and warrants have been reviewed and accounted for. John Givens moved to approve the Consent Agenda; Kathy Blasdel seconded the motion. The motion carried.

### **VISITORS**

Barbara Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda.

### **NEW BUSINESS**

#### **a) Financials**

John Neill presented the September financial reports for the Three Rivers Convention Center, Toyota Center and Toyota Arena.

John Neill moved to approve the Three Rivers Convention Center, Toyota Center and Toyota Arena financials as presented; John Givens seconded the motion. The motion carried.

**b) 2016 Budget**

Joe Potts provided the preliminary budget for the Toyota Center, Toyota Arena and Three Rivers Convention Center. It was recommended to submit to the City of Kennewick the Toyota Center and Toyota Arena budget presented to the board. The Board was asked to review the Three Rivers Convention Center budget and provide input and advice to Joe. Joe will be meeting with the financial committee to integrate any comments he does receive. The Three Rivers Convention Center budget will be presented and discussed during a workshop prior to the November meeting scheduled for Tuesday, November 24<sup>th</sup>.

**c) Approval of the crosswalk in partnership with the City of Kennewick/SpringHill Suites/Three Rivers Convention Center**

The original projection for the construction of the crosswalk was \$31,866. Each entity is now responsible of \$14,726 due to the increase from the original projection.

John Givens moved to approve the payment of the crosswalk; Calvin Dudney seconded the motion. The motion carried.

**d) TCRPFD Report**

Kathy Blasdel reported that Chuck Eaton asked from the audience whether the KPF D would soon go out for a public vote to expand the convention center and whether that request would need the entire 2/10% to fund the expansion. Kathy stated that a decision has not been made, and that it is currently not on the agenda for the October KPF D meeting, therefore the earliest a decision could possibly be made is at the November KPF D meeting.

**e) Executive Director Report**

Corey Pearson reported that the Toyota of Tri-Cities, along with three other regional Toyota dealers including Bud Clary Toyota of Yakima, McCurley Integrity Toyota of Walla Walla, and Rogers Toyota of Hermiston have committed to a five year extension of Toyota’s sponsorship contract with the City of Kennewick and the Kennewick Public Facilities District, for the naming rights of the Toyota Center and Toyota Arena.

A five-year lease extension agreement with the Tri-City Americans in partnership with the City of Kennewick was also announced.

**f) Visit Tri-Cities Report**

Hector Cruz reported six RFP’s were issued since the last meeting. During the Olympia Sales Blitz staff had 30 appointments to meet with meeting planners. The Visit Tri-Cities Annual Meeting will be held at the Three Rivers Convention Center November 12<sup>th</sup>.

**BOARD COMMENTS/DISCUSSION**

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

**ADJOURNMENT/RECESS**

Meeting adjourned at 6:05pm

*The KPF D Board’s minutes are intended to be a reasonable summary of the Board’s deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Shelley Ellis  
Approved by the Board of Directors