
Kennewick Public Facilities District

Regular Meeting

January 22, 2015

Minutes

5:00 p.m.

CALL TO ORDER

Due to the absence of the President and Secretary, Executive Director, Corey Pearson called the meeting to order at 5:03 pm.

Corey Pearson called for a vote for a temporary chair. Calvin Dudney was voted to be the temporary Chair for the meeting.

ROLL CALL

Shelley Ellis called the roll.

Present: Treasurer, John Givens; Board Member, John Neill; Board Member, Calvin Dudney

Excused: President, Barbara Johnson; Secretary Kathy Blasdel

President, Barbara Johnson joined the meeting via conference call.

A quorum was established.

Also present: Corey Pearson, Executive Director; Lara Watkins, Visit Tri-Cities; Steve Mallory, Arculus Design; Joseph Potts, Finance Director; Shelley Ellis, Associate Director; Dean Strawn, Former Board Member; Kirk Williamson, Citizen; Kathy Moore, SpringHill Suites General Manager

Calvin Dudney led in the Pledge of Allegiance.

APPROVAL OF AGENDA

John Neil moved to approve the agenda as presented. John Givens seconded the motion. The motion carried.

ELECTION OF OFFICERS

Calvin Dudney read the rules and procedures explaining how the vote will proceed. Barbara Johnson was elected President; John Neill was elected Treasurer and Kathy Blasdel was elected Secretary.

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of December 23, 2014 Board Meeting
- b) Claims roster dated December 2014 for \$480,091.91(TC)
Warrants: 15749-15859 Voids: none
- c) Claims roster dated December 2014 for \$1,086,048.80 (TRCC)
Warrants: 13047-13125 Voids: 13117
- d) Claims roster dated December 2014 for \$345.85 (Box Office)
Warrants: none written Voids: none
Total December 2014 payroll paid out: \$ 244,809.81

John Givens reported that all claims rosters and warrants have been reviewed and accounted for. John Givens moved to approve the Consent Agenda; John Neill seconded the motion. The motion carried.

VISITORS

Calvin Dudney opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda.

NEW BUSINESS

a) Financials

John Givens presented a draft of the yearend financials. A final will be presented at the February board meeting.

b) Hotel Construction/Expansion

Corey Pearson mentioned the connection to the hotel is scheduled to be complete prior to the opening. Kathy Moore the General Manger of the SpringHill Suites stated that she expects the hotel to open by April 15th, but they are not booking groups until May 1st.

c) Executive Director Report

Corey Pearson attended the Port of Kennewick meeting on January 13th. Rustin Hall, ALSC and Mike Mehaffy, DPZ (Port of Kennewick's architect) will be collaborating together to discuss the differences between the two master plans related to connectivity and present possible solutions.

Calvin Dudney and Corey attended the Benton County PFD meeting on January 20th. The Three Rivers Convention Center was awarded \$30,000 from their discretionary fund. This was 2/3 of the total amount available.

d) Visit Tri-Cities Report

Lara Watkins reported 12 RFP's were issued since the last meeting. Lara also stated the meeting planners guide has been updated and the PNW Vegetable Association has rebooked.

BOARD COMMENTS/DISCUSSION

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

John Givens stated that he will sign checks that were dated today prior to the election. John asked Joe Potts to have the signature cards updated.

John Givens requested the February KPFDD board meeting scheduled for February 26th be moved to Wednesday, February 25th. Board approved.

ADJOURNMENT/RECESS

Meeting adjourned at 5:56pm

The KPFDD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Shelley Ellis
Approved by the Board of Directors