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The Kennewick Public Facilities District  
Regular Meeting  
Three Rivers Convention Center  
Boardroom

June 22, 2017

Agenda

5:00 p.m.

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### **Call to Order**

President, Barbra Johnson called the meeting to order at 5:01 pm.

### **Roll Call**

Liz Lutz called the roll.

Present: Barbra Johnson, President; John Neill, Treasurer; Ron Hue, Secretary; Calvin Dudney, Board Member; Renee Brooks, Board Member.

A quorum was established.

Also, present: Corey Pearson, Executive Director; Liz Lutz, Executive Assistant; Lara Watkins, Visit Tri-Cities; Jen Newton, SpringHill Suites; Heather Breymeyer, Sales Director; Joe Potts, Finance Director; Rob Gierke, Operations Director; Rob Chapin, Food and Beverage Director; Steve Mallory, Arculus Design;

Heather Breymeyer, led in the Pledge of Allegiance.

### **Approval of Agenda**

John Neill moved to approve the agenda as presented; Renee Brooks second the motion. The motion carried unanimously.

### **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of May 18, 2017 Board Meeting
- b) Claims roster dated May 2017 for \$243,786.47 (TC)  
Warrants: 18753-18822      Voids: none
- c) Claims roster dated May 2017 for \$216,554.26 (TRCC)  
Warrants: 15113-15188      Voids: none
- d) Claims roster date May 2017 for \$0 (Box Office)  
Warrants: none written      Voids: none

- e) Total May 2017 payroll paid out: \$240,196.49

John Neill reported that claims rosters and warrants have been reviewed and accounted for and moved for approval of Consent Agenda as presented. Renee Brooks seconded the motion. The motion carried unanimously.

## **Visitors**

Barbra Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. No Visitors were present.

## **New Business**

**a) May Financial Reports**

John Potts gave the financial reports for May and the 2016 Audit for both buildings. At the completion of his reports and after some discussion by the Board related to certain items, John Neill moved to accept the May financial reports as presented. Ron Hue seconded the motion, the motion carried unanimously.

**b) Expansion Report**

Corey Pearson discussed the options on when to put the Link project back on the ballot and to create a Link committee to present and make a recommendation at the July Board meeting.

**c) Executive Director Report**

Corey Pearson gave a quick update on building success and excited for upcoming events.

**d) Visit Tri-Cities Report**

Lara Watkins gave an update on current leads, many upcoming site visits in the next couple months.

**e) Visit Tri-Cities Report**

Jen Newton had a brief report on the current blocks and recent sales blitz.

## **Board Comments/Discussion**

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

## **Adjournment/Recess**

Meeting adjourned at 6:13pm

*The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Elizabeth Lutz

Approved by the Board of Directors

