
The Kennewick Public Facilities District
Regular Meeting
Three Rivers Convention Center
Boardroom

May 24, 2018

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the meeting to order at 5:01 pm.

Roll Call

Erica Thornton called the roll.

Present: Calvin Dudney, President; Barbara Johnson, Board Member; John Neill, Treasurer; Ron Hue, Secretary; Renee Brooks, Board Member;
A quorum was established.

Also, present: Corey Pearson, Executive Director; Erica Thornton, Executive Assistant; Joe Potts, Finance Director; Heather Breymeyer, Sales Director; Rob Gierke, Director of Operations; Rob Chapin, Food and Beverage Director; Kim Shugart, Visit Tri-Cities

Rob Gierke led in the Pledge of Allegiance.

Approval of Agenda

Ron Hue moved to approve the agenda as presented; Renee Brooks second the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of April 26, 2018 Board Meeting
- b) Claims roster dated April 2018 for \$590,836.78 (TC)
Warrants:19659-19741 Voids: none
- c) Claims roster dated April 2018 for \$129,074.25 (TRCC)
Warrants:15915-15961 Voids: none
- d) Claims roster date April 2018 for \$0 (Box Office)
Warrants: Voids: none
- e) Total April 2018 payroll paid out: \$462,569.04

John Neill reported that claims rosters and warrants have been reviewed and accounted for and Barbara Johnson moved for approval of Consent Agenda as presented. Ron Hue seconded the motion. The motion carried unanimously.

Visitors

No Visitors were present.

New Business

a) April Financial Reports

John Neill gave the financial reports for April. At the completion of his report and after some discussion by the Board related to certain items, Ron Hue moved to accept the April financial reports as presented. Renee Brooks seconded the motion, the motion carried unanimously.

b) City Presentation

Corey Pearson shared a presentation to the Board he had previously given to the City of Kennewick. Highlights included 242 events at the Toyota center last year and 32 regional conferences at the Three Rivers Convention Center. Mr. Pearson emphasized the economic impact these events have on local hotels and businesses.

c) Executive Director Report

Corey Pearson commended the Tri-City Americans for their extended playoff season and spoke about the upcoming shows at the Toyota Center. Mr. Pearson also gave an update on some upcoming renovation projects. This month, the lighting and sound system will be replaced at the Three Rivers Convention Center. Lighting is also expected to be replaced at the Toyota Center. Talks are still ongoing with the city regarding the ice plant expansion.

d) Visit Tri-Cities Report

Kim Shugart gave an update on lost and gained business for the Convention Center.

e) SpringHill Suites Report

Heather Breymeyer gave a report on behalf of Kathy Moore. She highlighted another busy month that coincided with conferences at the Three Rivers Convention Center.

Board Comments/Discussion

The Board commended the Toyota Center on its successful events last month, including the Tri-City Americans extended season and expressed excitement for upcoming events.

Adjournment/Recess

Meeting adjourned at 6:00pm

The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Erica Thornton

Approved by the Board of Directors