
The Kennewick Public Facilities District
Regular Meeting
SpringHill Suites
Boardroom

April 26, 2018

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the meeting to order at 5:04 pm.

Roll Call

Erica Thornton called the roll.

Present: Calvin Dudney, President; John Neill, Treasurer; Ron Hue, Secretary; Renee Brooks, Board Member; Excused Absence, Barbara Johnson, Board Member;
A quorum was established.

Also, present: Corey Pearson, Executive Director; Erica Thornton, Executive Assistant; Steve Mallory, Arculus Design; Heather Breymeyer, Sales Director; Rob Gierke, Director of Operations; Rob Chapin, Food and Beverage Director; Kathy Moore, SpringHill Suites; Lara Watkins, Visit Tri-Cities;

Approval of Agenda

Ron Hue moved to approve the agenda as presented; Renee Brooks second the motion.
The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of March 22, 2018 Board Meeting
- b) Claims roster dated March 2018 for \$1,012,714.22 (TC)
Warrants: 19548-19658 Voids: none
- c) Claims roster dated March 2018 for \$179,021.39 (TRCC)
Warrants: 15835-15914 Voids: none
- d) Claims roster date March 2018 for \$0 (Box Office)
Warrants: None written Voids: none
- e) Total March 2018 payroll paid out: \$342,518.96

John Neill reported that claims rosters and warrants have been reviewed and accounted for and Calvin Dudney moved for approval of Consent Agenda as presented. Renee Brooks seconded the motion. The motion carried unanimously.

Visitors

Calvin Dudney opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. Corey Pearson welcomed three members from Kerr Law Group, who were there to speak during executive session.

New Business

a) Visit Tri-Cities Report

Laura Watkins gave an update on Olympia Sales Blitz. She discussed a new conference she's attending in Las Vegas.

b) SpringHill Suites Report

Kathy Moore reported on an outstanding First Quarter.

Calvin Dudney, led in the Pledge of Allegiance.

Executive Session

Calvin Dudney recessed the Regular Meeting at 5:18 pm to convene into an Executive Session. He announced the Executive Session would last no more than 30 minutes and no anticipated action would come out of it.

At 5:48 pm the Executive Session was adjourned and the Regular Meeting was reconvened.

New Business Cont.

c) March Financial Reports

John Neill gave the financial reports for March. At the completion of his report and after some discussion by the Board related to certain items, Renee Brooks moved to accept the March financial reports as presented. Ron Hue seconded the motion. The motion carried unanimously.

d) Capital Improvements – Sound System

Corey Pearson and Rob Gierke asked the Board to approve funds for new sound equipment. Ron Hue made a motion to approve \$175,000 for new sound equipment. Renee Brooks seconded the motion. The motion carried unanimously.

~~e) City Presentation~~

~~Presentation has held until the next board meeting.~~

f) AWSPFD Annual Conference

Corey Pearson discussed the conference he attended with John Neill in April. The general meeting will be held in September but there is no agenda at this time.

g) Executive Director Report

Corey Pearson gave an update on new shows coming to the Toyota Center, including the extended Tri-City Americans playoffs games currently underway. He stated the ice plant project is now going out to bid and should be completed in January 2019. Mr. Pearson also announced the Three Rivers Convention Center is partnering with Bikes for Tykes.

Board Comments/Discussion

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

Adjournment/Recess

Meeting adjourned at 6:45pm

The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Erica Thornton

Approved by the Board of Directors