
Kennewick Public Facilities District

Regular Meeting

April 23, 2015

Minutes

5:00 p.m.

CALL TO ORDER

In the absence of President, Barbara Johnson, Secretary Kathy Blasdel called the meeting to order called the meeting to order at 5:03 pm.

ROLL CALL

Shelley Ellis called the roll.

Present: Secretary, Kathy Blasdel; Treasurer, John Neill; Board Member, John Givens; Board Member, Calvin Dudney

Excused: President, Barbara Johnson

A quorum was established.

Also present: Corey Pearson, Executive Director; Kim Shugart, Visit Tri-Cities; Steve Mallory, Arculus Design; Joseph Potts, Finance Director; Shelley Ellis, Associate Director; Kathy Moore, SpringHill Suites General Manager; Jude Strode, Marketing Manager; Rob Gierke, Operations Director; Rob Chapin, Food and Beverage Director; Justin Raffa, Arts Center Task Force

Kathy Blasdel led in the Pledge of Allegiance.

APPROVAL OF AGENDA

John Givens moved to approve the agenda with the approval of moving item b to item a under new business. Calvin Dudney seconded the motion. The motion carried.

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of March 26, 2015 Board Meeting
- b) Minutes of the March 26, 2015 Workshop
- c) Minutes of the April 7, 2015 Special Joint Meeting
- d) Claims roster dated March 2015 for \$555,110.16 (TC)
Warrants: 16105-16266 Voids: none
- e) Claims roster dated March 2015 for \$133,433.25 (TRCC)
Warrants: 13274-13399 Voids: 13344-13354
- f) Claims roster dated March 2015 for \$5,285.82 (Box Office)
Warrants: none written Voids: none
Total March 2015 payroll paid out: \$ 278,604.98

John Neill reported that all claims rosters and warrants have been reviewed and accounted for. John Neill moved to approve the Consent Agenda; Calvin Dudney seconded the motion. The motion carried.

VISITORS

Kathy Blasdel opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda.

Steve Mallory mentioned that he is no longer representing the Port of Kennewick when attending the KPFD board meetings. Steve Mallory will continue to attend the City of Kennewick, Port of Kennewick and KPFD meetings. Steve noted that he is happy with the outcome of the joint meeting on April 7, 2015.

NEW BUSINESS

a) Approval of the Storm Water Acknowledgement Agreement between KPFD and A-1 Kennewick

Corey Pearson provided a summary of the agreement presented.

John Givens moved to approve the storm water acknowledgement agreement between the KPFD and A-1 Kennewick, Calvin Dudney seconded the motion. The motion carried.

b) March Financials

John Neill presented the March financial reports for the Three Rivers Convention Center, Toyota Center and Toyota Arena.

John Neill moved to approve the Three Rivers Convention Center, Toyota Center and Toyota Arena financials as presented; John Givens seconded the motion. The motion carried.

c) Compactor Use Agreement between A-1 Kennewick and the Three Rivers Convention Center

Corey Pearson summarized the agreement presented. Mr. Pearson asked the board to authorize him to have the authority to sign the agreement if no significant changes to the agreement were made.

John Givens moved to approve and authorize Corey Pearson to sign the compactor use agreement between A-1 Kennewick and the Three Rivers Convention Center, Calvin Dudney seconded the motion. The motion carried.

d) Hotel Construction/Expansion

Corey Pearson reported that the City of Kennewick now owns the KID land directly behind the Toyota Center. Corey mentioned that he presented the expansion renderings to the Visit Tri-Cities Board of Directors. Corey also mentioned he and Joe Potts will be meeting with city staff and bond council.

e) Executive Director Report

Corey Pearson announced the Broadway 2015-2016 series. Shelley Ellis presented a potential mural project for the Toyota Center to be located on a wall on the concourse. The board asked Shelley to present the information to the JCAC committee for approval.

f) Visit Tri-Cities Report

Kim Shugart reported 5 RFP's were issued since the last meeting. Kim also mentioned a few site visits will take place this coming week.

BOARD COMMENTS/DISCUSSION

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

Kathy Blasdel reported that she attended the Tri-Cities Regional PFD board meeting. She stated she has been appointed to serve as a liaison between the TCRPFD and the BILT. The next meeting will be held June 10 at 5:45pm at Richland City Hall.

ADJOURNMENT/RECESS

Meeting adjourned at 6:23pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Shelley Ellis
Approved by the Board of Directors