
The Kennewick Public Facilities District
Special Meeting
Three Rivers Convention Center
Boardroom

March 28, 2019

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the meeting to order at 5:01 pm.

Roll Call

Erica Thornton called the roll.

Present: Calvin Dudney, President; Barbara Johnson, Board Member; Renee Brooks, Board Member; Ron Hue, Secretary; John Neill, Treasurer.

A quorum was established.

Also present: Corey Pearson, Executive Director; Erica Thornton, Executive Assistant; Joe Potts, Finance Director; Heather Breymeyer, Sales Director; Rob Gierke, Director of Operations; Rob Chapin, Food & Beverage Director; Kim Shugart, Visit Tri-Cities; Jerry Beach, SpringHill Suites.

Rob Gierke led in the Pledge of Allegiance.

Approval of Agenda

John Neill moved to approve the agenda; Renee Brooks second the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of February 28, 2019 Board Meeting
- b) Claims roster dated February 2019 for \$836,299.42 (TC)
Warrants: 20384-20451 Voids: none
- c) Claims roster dated February 2019 for \$223,712.36 (TRCC)
Warrants: 16646-16715 Voids: none
- d) Claims roster dated February 2019 for \$71.42 (Box Office)
Warrants: Voids: none
- e) Total February 2019 payroll paid out: \$356,586.36

John Neill reported that claims rosters and warrants have been reviewed and accounted for and Barbara Johnson moved for approval of Consent Agenda as presented. Ron Hue seconded the motion. The motion carried unanimously.

Visitors

Calvin Dudney opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. No Visitors were present.

New Business

a) February Financial Reports

John Neill gave the February financial reports for the Three Rivers Convention Center. Renee Brooks moved to accept the reports as presented. Ron Hue seconded the motion, the motion carried unanimously.

John Neill then gave the February financial reports for the Toyota Center. Barbara Johnson moved to accept the reports as presented. Renee Brooks seconded the motion, the motion carried unanimously.

b) TRCC Capital Purchases

Calvin Dudney asked Renee Brooks to join him on the Operations Committee to review bids presented and approve costs to replace a lift and tables used within the Three Rivers Convention Center.

c) Executive Director Report

Corey Person spoke about the upcoming Tri-Cities Fire football season as well as other shows coming to the Toyota Center this Spring and Summer. He also addressed the WHL hockey upgrades coming to the facility, including the ice plant that's scheduled to be completed this Summer, as well as upgraded video boards inside the Toyota Center.

d) Visit Tri-Cities Report

Kim Shugart gave an update on the number of leads issued in the last month. She also shared that Tourism Week will be May 7-10 and include many fun events for the community.

e) SpringHill Suites Report

Jerry Beach reported on the number of cancellations and reduced bookings the past two months, due to our severe weather. Many guests were unable to travel, or events were cancelled because of the weather. He expects the numbers to return to normal in the coming months.

Board Comments/Discussion

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

Adjournment/Recess

Meeting adjourned at 5:52 pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Erica Thornton

Approved by the Board of Directors