

CALL TO ORDER

President, Barbara Johnson called the meeting to order at 6:11 pm.

ROLL CALL

Shelley Ellis called the roll.

Present: President, Barbara Johnson; Secretary Kathy Blasdel; Treasurer, John Neill; Board Member, John Givens; Board Member, Calvin Dudney

A quorum was established.

Also present: Corey Pearson, Executive Director; Kris Watkins, Visit Tri-Cities; Steve Mallory, Arculus Design; Joseph Potts, Finance Director; Shelley Ellis, Associate Director; Kathy Moore, SpringHill Suites General Manager; Heather Breymeyer, Sales Director; Jude Strode, Marketing Manager; Rob Gierke, Operations Director; Rob Chapin, Food and Beverage Director

Joel Rogo, Arts Center Task Force led in the Pledge of Allegiance.

APPROVAL OF AGENDA

John Neill moved to approve the agenda as presented. Kathy Blasdel seconded the motion. The motion carried.

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of February 26, 2015 Board Meeting
- b) Claims roster dated February 2015 for \$626,050.52 (TC)
Warrants: 15996-16104 Voids: none
- c) Claims roster dated February 2015 for \$82,878.57 (TRCC)
Warrants: 13222-13273 Voids: none
- d) Claims roster dated February 2015 for \$240.09 (Box Office)
Warrants: none written Voids: none
Total February 2015 payroll paid out: \$ 299,509.08

John Neill reported that all claims rosters and warrants have been reviewed and accounted for. John Neill moved to approve the Consent Agenda; John Givens seconded the motion. The motion carried.

VISITORS

Barbara Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda.

NEW BUSINESS

a) February Financials

John Neill presented the February financial reports for the Three Rivers Convention Center, Toyota Center and Toyota Arena.

John Neill moved to approve the Three Rivers Convention Center, Toyota Center and Toyota Arena financials as presented; John Givens seconded the motion. The motion carried.

b) Joint KPF, City and Port Meeting Date

It was stated that the joint meeting will be held Tuesday, April 7, 2015 at 6:00pm at the Three Rivers Convention Center.

c) Hotel Construction/Expansion

Kathy Moore, the General Manager of the SpringHill Suites, stated the hotel is scheduled to open May 1st. Kathy Moore also mentioned that the FF&E is being moved in to the top floors and then lastly the first floor. Starbucks coffee shop will open 2-3 months after the hotel opens. The first group is scheduled to stay at the hotel on May 11th. A grand opening will be held a few months after the hotel opens and once the Starbucks is opened.

d) Board Committee Assignments

John Givens moved to approve that John Givens and John Neill be appointed to the Finance Committee and Kathy Blasdel be appointed to the Tri-City Regional Facilities District Board; John Neill seconded the motion. The motion carried.

e) Executive Director Report

Corey Pearson thanked everyone for attending and for their involvement with the yearend presentation to the city. Mamma Mia sold out and great reviews were received about the show. Corey also mentioned that a call to artist tour will be stopping at various public facilities and the Three Rivers Convention Center will be participating. Corey provided a recap of the Brew and Bacon festival, the festival sold out five days prior to the festival.

f) Visit Tri-Cities Report

Kris Watkins reported 3 RFP's were issued since the last meeting. Kris also mentioned that the Olympia Sales Blitz was a success. 45 appointments were made with meeting planners, two RFP's have been issued as a result of the visit so far.

BOARD COMMENTS/DISCUSSION

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

ADJOURNMENT/RECESS

Meeting adjourned at 7:13pm

The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Shelley Ellis
Approved by the Board of Directors