
The Kennewick Public Facilities District
Regular Meeting
Three Rivers Convention Center
Boardroom

March 22, 2018

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the meeting to order at 5:00 pm.

Roll Call

Corey Pearson called the roll.

Present: Calvin Dudney, President; Barbara Johnson, Board Member; John Neill, Treasurer; Ron Hue, Secretary; Renee Brooks, Board Member;
A quorum was established.

Also, present: Corey Pearson, Executive Director; Joe Potts, Finance Director; Steve Mallory, Arculus Design; Heather Breymeyer, Sales Director; Rob Gierke, Director of Operations; Rob Chapin, Food and Beverage Director; Laura Watkins, Visit Tri-Cities;

Corey Pearson, led in the Pledge of Allegiance.

Approval of Agenda

John Neill moved to approve the agenda as presented; Barbara Johnson second the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of February 22, 2018 Board Meeting
- b) Claims roster dated February 2018 for \$539,298.24 (TC)
Warrants: 19467-19547 Voids: none
- c) Claims roster dated February 2018 for \$226,036.12 (TRCC)
Warrants: 15748-15834 Voids: none
- d) Claims roster date February 2018 for \$0 (Box Office)
Warrants: none written Voids: none
- e) Total February 2018 payroll paid out: \$337,761.98

John Neill reported that claims rosters and warrants have been reviewed and accounted for and Barbara Johnson moved for approval of Consent Agenda as presented. Renee Brooks seconded the motion. The motion carried unanimously.

Visitors

Barbra Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. No Visitors were present.

New Business

a) January and February Financial Reports

John Neill gave the financial reports for January and February. At the completion of his reports and after some discussion by the Board related to certain items, John Neill moved to accept the January and February financial reports as presented. Ron Hue seconded the motion, the motion carried unanimously.

b) City Council Update

Corey Pearson and Calvin Dudney gave a quick update on the city council year end.

c) Executive Director Report

Corey Pearson gave an update on new shows coming to the Toyota Center.

d) Visit Tri-Cities Report

Laura Watkins gave an update on lost and gained business for the Convention Center and expressed success from the 2018 Sales Blitz.

e) SpringHill Suites Report

No one was present.

Board Comments/Discussion

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

Adjournment/Recess

Meeting adjourned at 6:05pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Elizabeth Lutz

Approved by the Board of Directors