
Kennewick Public Facilities District

Regular Meeting

February 25, 2015

Minutes

5:00 p.m.

CALL TO ORDER

President, Barbara Johnson called the meeting to order at 5:00 pm.

ROLL CALL

Shelley Ellis called the roll.

Present: President, Barbara Johnson; Secretary Kathy Blasdel; Treasurer, John Neill; Board Member, John Givens; Board Member, Calvin Dudney

A quorum was established.

Also present: Corey Pearson, Executive Director; Kim Shugart, Visit Tri-Cities; Steve Mallory, Arculus Design; Joseph Potts, Finance Director; Shelley Ellis, Associate Director; Kirk Williamson, Citizen; Kathy Moore, SpringHill Suites General Manager; Chuck Eaton; Arts Center Task Force; Kristi Pihl; Tri-City Herald; Joel Rogo, Arts Center Task Force; Rob Chapin, Food and Beverage Director; Heather Breymeyer, Sales Director; Jude Strode, Marketing Manager

Kirk Williamson led in the Pledge of Allegiance.

APPROVAL OF AGENDA

Kathy Blasdel moved to approve the agenda as presented. John Neill seconded the motion. The motion carried.

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of January 22, 2015 Board Meeting
- b) Claims roster dated January 2015 for \$355,231.31(TC)
Warrants: 15860-15995 Voids: none
- c) Claims roster dated January 2015 for \$235,772.67 (TRCC)
Warrants: 13126-13221 Voids: 13147
- d) Claims roster dated January 2015 for \$2,279.89 (Box Office)
Warrants: none written Voids: none
Total January 2015 payroll paid out: \$ 223,971.56

John Neill reported that all claims rosters and warrants have been reviewed and accounted for. John Neill moved to approve the Consent Agenda; John Givens seconded the motion. The motion carried.

VISITORS

Barbara Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda.

Kirk Williamson complimented staff on a job well done on the Kennewick Man and Woman of the Year Awards Ceremony recently held at the Three Rivers Convention Center.

NEW BUSINESS

a) Yearend Financials

John Neill presented the 2014 yearend financials for the Three Rivers Convention Center, Toyota Center and Toyota Arena.

John Neill moved to approve the Three Rivers Convention Center, Toyota Center and Toyota Arena financials as presented; Calvin Dudney seconded the motion. The motion carried.

b) January Financials

John Neill presented the January financials for the Three Rivers Convention Center, Toyota Center and Toyota Arena.

John Neill moved to approve the Three Rivers Convention Center, Toyota Center and Toyota Arena financials as presented; John Givens seconded the motion. The motion carried.

c) Visit Field Report

Corey Pearson summarized the Vista Vision Task Force meeting he attended on February 9th, 2015. At this meeting the Port of Kennewick's architect presented a draft of the charrettes, which is an interim report to their master plan. Moving forward, sub-committees within the Vista Vision Task Force will be established.

Barbara Johnson stated there was a meeting with Port management where it was agreed that our expansion plans would be revisited to make sure our current "back of house" looked as good as our current "front of house". Rustin Hall with ALSC Architects will be here Friday to visit with staff regarding this task.

It was stated that it would be beneficial to work with the PAC board to incorporate their expertise and experience in the theater portion of our expansion. John Givens met with Port of Kennewick Commissioner Tom Moak and it was suggested that the policy makers meet on a regular basis to discuss plans moving forward.

d) Hotel Construction/Expansion

Kathy Moore, the General Manger of the SpringHill Suites, stated the hotel is scheduled to open April 15th. A grand opening celebration will be held at a later date. The connection between the hotel and the TRCC is slated to be complete April 1st.

e) Executive Director Report

Corey Pearson reported this year will be NWAC's last tournament at the Toyota Center. Though they were very satisfied with our location and services, they are getting pressure to move the tournament to the west side of Washington/Oregon. Corey also reported that he attended the Pollstar Live conference in Nashville. At this conference Corey had the opportunity to meet with agents and promoters.

f) Visit Tri-Cities Report

Kim Shugart reported 8 RFP's were issued since the last meeting. Kim also mentioned Visit Tri-Cities will be attending the Meeting Planners International meeting in Olympia as well as the sales blitz in Olympia. The meeting planner's guides are updated and will be complete before the trip to the Meeting Planners International meeting.

BOARD COMMENTS/DISCUSSION

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

ADJOURNMENT/RECESS

Meeting adjourned at 6:39pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Shelley Ellis
Approved by the Board of Directors