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The Kennewick Public Facilities District  
Regular Meeting  
Three Rivers Convention Center  
Boardroom

February 23, 2017

Agenda

5:00 p.m.

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### **Call to Order**

President, Barbara Johnson called the meeting to order at 5:05 pm.

### **Roll Call**

Liz Lutz called the roll.

Present: Barbara Johnson, President; John Neill, Treasurer; Calvin Dudney, Board Member;  
Not present: Ron Hue, Secretary; John Givens, Board Member;  
A quorum was established.

Also, present: Corey Pearson, Executive Director; Liz Lutz, Executive Assistant; Lara Watkins, Visit Tri-Cities; Kathy Moore, SpringHill Suites; Heather Breymeyer, Director of Sales; Rob Gierke, Director of Operations; Steve Mallory, Arculus Design;

Heather Breymeyer, led in the Pledge of Allegiance.

### **Approval of Agenda**

Calvin Dudney moved to approve the agenda as presented; John Neill second the motion.  
The motion carried unanimously.

### **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

a) Minutes of January 26, 2016 Board Meeting

John Neill reported that claims rosters and warrants have not been reviewed and will be approved at next Board meeting. John Neill moved for approval of Consent Agenda as presented. Calvin Dudney seconded the motion. The motion carried unanimously.

### **Visitors**

Barbara Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. No visitors present.

## **New Business**

**a) December and January Financial Reports**

John Neill gave the financial reports for December and January. At the completion of his reports and after some discussion by the Board related to certain items, John Neill moved to accept the December and January financial reports as presented. Calvin Dudney seconded the motion, the motion carried unanimously.

**b) Expansion Report**

Corey Pearson had nothing to report at this time.

**c) Executive Director Report**

Corey Pearson discussed the success of the Third Annual Brew and Bacon Fest which sold out, and that many more exciting shows will be coming to the Toyota Center.

**d) Visit Tri-Cities Report**

Lara Watkins reported on an upcoming conference and Sales Blitz that will be taking place in the next couple month with the sales staff of the Convention Center.

**e) SpringHill Suites Report**

Kathy Moore gave a quick report on the SpringHill's blocked rooms for events over the last months with the Convention Center, so far, a very successful year.

## **Board Comments/Discussion**

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

## **Adjournment/Recess**

Meeting adjourned at 6:05pm

*The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Elizabeth Lutz

Approved by the Board of Directors